

Research Aide

Grade: N.9

Affirmative Action Information:

Job Group: Students

EEO Category: Technicians

Function and Scope

Working under close supervision, incumbents provide entry level support and perform routine duties for projects/programs.

Incumbents must be full-time SUNY students. The work performed must be coordinated with education and training which leads to fulfillment of academic requirements.

Typical Duties

Performance of uncomplicated tasks of a routine and repetitive nature requiring a minimum of specialized skills or work experience.

Education/Experience/Special Skills

Incumbents must be full-time SUNY students actively engaged in a program of study leading to a degree. Required knowledge will usually be obtained by on-the-job training, which will vary by the complexity of tasks assigned. Prior job-related experience is not required; however previous exposure to specific methods or routines may be helpful to competent performance.

The education and experience requirements described in this standard may be satisfied by an equivalent combination of education and experience.

Position duties are meant to be illustrative of the work performed by an employee with this title. The actual job description may contain specific duties not outlined in this standard that do not materially affect the classification.

Change History

- July 1, 2012 Updated position standard format
- August 1998 Effective date of position standard