

Camp Counselor - Student

Grade: E.69

Affirmative Action Information:

Job Group: Students

EEO Category: Professionals

Note: Employees are assigned to this classification only after certification that the actual job duties meet the exempt criteria under the Fair Labor Standards Act. This position standard should be used for camp counselors in a program that meets the criteria of a bona fide camp or educational conference center according to FLSA and New York State wage and hour laws.

Function and Scope

Incumbents are directly responsible for the daily activities of camp participants. Counselors act as role models and are responsible for the physical and emotional welfare of camp participants. Counselors live in the residence hall with school age participants and organize recreational activities.

Incumbents must be full-time SUNY students.

Typical Duties

Supervise all aspects of the campers' day including morning wake-up, unit duties, meal times, recreational activities, evening activities, and getting ready for bed, with after-hour duties as assigned. Provide one-on-one and group counseling to campers and act as point person to resolve problems. Participate in planning and implementation of programs and activities. May provide tutoring or assist teachers in a classroom setting as part of the camp program.

Education/Experience/Special Skills

Incumbents must be full-time SUNY students actively engaged in a program of study leading to a degree, and have completed 1-2 years of undergraduate study. Experience working with disadvantaged students and adolescents is preferred.

The education and experience requirements described in this standard may be satisfied by an equivalent combination of education and experience.

Position duties are meant to be illustrative of the work performed by an employee with this title. The actual job description may contain specific duties not outlined in this standard that do not materially affect the classification.

Change History

- July 1, 2012 Updated position standard format
- March 2002 Effective date of position standard