



Facilities Services
~ Dedicated to a Spirit
of Service ~

Inside this edition:

Campus Fleet Vehicles	2
Seneca Hall Under Construction	2
Custodial Services Go the Extra Mile	2
Facilities Retirements	3
Letchworth Field	3
The Facilitator Returns	3
Hand-Dryers Installed in Academic Buildings	3
Make Someone's Day	4
Fire Trainer Provides Demonstration for RA's/RD's	4

Did you know that....

- * Recycled metal covered the cost of removing it from campus and provided \$1,300 in returns during FY07-08!
- * Facilities Financial Transaction Reports (FTR) are now available on-line through a link on the GMMS menu.

The Facilitator

Volume 1, Issue 1

October 2008

A Word from Assistant Vice-President for Facilities & Planning — George F. Stooks

As the weeks passed into months since my arrival on campus this past February, each new bit of history I learned about Geneseo, both the campus and community reaffirm that our campus is a great place to be. These past 8 months since my arrival have flown by. While “busy” bordering on “hectic” can be descriptors of the typical day in the life of Facilities & Planning, what makes the time pass so quickly is the energy and drive for excellence that the Geneseo family exudes.

Although the economics of the state and nation have a profound impact upon us, there is no better time than now to look forward and prepare for the future. Certain events, such as the retirement of long-term staff, force us to look forward and prepare sooner than later. Valued staff with 10, 20, or 30+ years of service leave with a wealth of institutional memory. That and the loss of their proven dedication to service impact the department and the campus as a whole. But these events also provide opportunity. The opportunity for others to step into roles of increased responsibility, and the opportunity to address changes in need for service to the campus that have evolved over the years. I look forward to working with a dynamic staff and campus community in moving in positive directions in the future. With that in mind, the UAG (User Advisory Group) will be pressed back into service with some new members to revisit issues within I-3. This committee is made up of 16 members representing the various constituencies of our college community.

Many have asked me what my goals are for the department and the campus. In some cases these queries came after only a few weeks on campus. Months later one answer is still the same, i.e., I continue to strive to meet and get to know the people in as many areas as possible. To that end, I welcome invitations to departmental meetings or offices to meet this goal. As for immediate goals, issues outlined in the previous paragraphs along with maintaining daily demands consume the foreseeable future.

On a personal note, I discovered that in my family history I am far from the first member of my family to be a member of the Geneseo educational community. My maternal grandmother was a student here in 1943, and one of her great grandsons is currently a student here.



Campus Fleet Vehicles



The campus maintains a rental fleet of vehicles that are available to the campus community. Using one of these vehicles for local and/or in-state travel can save departmental trans-

portation expenses. The fleet is comprised of four sedans, three mini-vans, and two twelve passenger vans. There is one hybrid vehicle, 2 flex-fuel sedans, and 3 flex-fuel mini-vans to support campus sustainability efforts. Drivers must have a current New York State license and be registered in the LENS Program. Students are allowed to drive a vehicle with a faculty/staff member present. Each vehicle is equipped with EZ-Pass and comes with a gas credit card for fueling on the road. The department renting the vehicle is responsible for a

charge of \$10 per day plus a minimal per mile charge. Fuel purchased on the road is the responsibility of the department renting the vehicle. Use of 12 passenger vans requires special training which is held periodically by Environmental Health & Safety.

A campus fleet vehicle was recently cited for excessive speed in an EZ Pass Lane—please watch your speed—we could lose our EZ Pass privileges!

Seneca Hall Under Construction



Construction continues on Seneca Hall. Workers installed window glass above the main entrance last week. This in technical terms is called Curtain Wall Glazing. The building will be similar to Putnam in its configuration, having made improvements based on lessons learned and student feedback. Seneca will be the first building on campus to use geothermal heating, extracting heat from water 400 feet below the surface.



Custodial Services Go the Extra Mile

Summer project work for the custodial services staff was interrupted during the summer to provide support to the Geneseo community. When John Curry, Jr. died as the result of a car accident, his family asked that his funeral be held in a place they knew he always considered “home.” Scott Hicks of Rector-Hicks Funeral Home contacted the campus and requested the use of the Wilson Ice Rink for the funeral. After receiving the approval from campus administration, our custodial staff went into action to clean and set up the ice rink to provide a venue worthy of the occasion. With the support of the grounds crew on the outside and others in core trades, the funeral was held on campus only days after the initial request was made. Scott Hicks publically thanked those involved with granting the family’s wishes and remarked, “I have never worked with a more caring group of individuals who immediately placed the feelings of a grief stricken family at the highest of priorities.” So often we take the actions of those around us on a daily basis for granted, it is times like these that we are reminded how truly dedicated these individuals are to the campus.

Facilities Retirements

Custodial Services bid farewell to two employees on July 23, 2008. Margaret Bennion and Jose Agosto both retired on that day after 14 years of service to SUNY Geneseo. Both worked in Residence Halls, Margaret in North and South Quad and Jose in North, Central and South Quad. Coincidentally, they

started working at and retired from SUNY Geneseo on the same day.

Bob Lambert retired from the Heating Plant on Sept 4, 2008 after 31 years of service to SUNY Geneseo. Bob was a Plant Utility Engineer. Prior to coming to Geneseo, Bob worked at the Batavia School for the Blind.

Neil Blanchard will be retiring on October 29th after 32 years and one month at SUNY Geneseo. Neil has held the position of Chief Engineer for the past 14 years and has been instrumental in plant operations, procurement of natural gas, oil, and reconciliation of utility bills.

Letchworth Field



Letchworth Field was laser graded and reseeded over the summer. The field is now able to be used by Sports & Recreation for intramural sports.

The Facilitator Returns

After an extended absence *The Facilitator* has returned to campus. *The Facilitator* was produced largely through the efforts of Kimberly Dalton-Ferris to increase communication between Facilities Services and the campus community. Unfortunately, when Kim left Facilities and SUNY Geneseo to pursue other opportunities, no one was able to take on the responsibility of producing the newsletter. Look for *The Facilitator* to be published once each quarter to update you on what we are doing. If you have questions regarding an article, please call the Work Control Center (x5662).

"This is your opportunity to ask Facilities"

Hand-Dryers Installed in Academic Buildings



Xlerator electric hand-dryers have been installed in several academic buildings. The unit specifications promote complete hand drying in 10 to 15 seconds, a 95% cost savings versus paper towels, and 80% less energy usage as compared to other hand-dryers. The project is being performed by the Core Trades shop as scheduling allows. Facilities Services hopes to

continue installing the hand dryers in the remaining academic buildings soon. From January through September of this year we have realized a reduction of over 40% in the volume of paper towels used in the buildings with hand-dryers. The campus will see additional savings in the labor associated with servicing the paper towel holders, removing paper trash, and stocking of building supplies. Using a modest 5 minutes per unit per day to service (check & stock), a building with 6 restrooms will require 30 minutes

less per day of custodial labor, and this does not include the time required to take out the paper trash.

"Time to throw in the towel."

Make Someone's Day - how you can make someone's job a little easier !

To help our Custodial Staff -

- Please pour liquids down the sink, not into your office trash can. Liquids leak and make a mess when the cleaner dumps your garbage. Now the cleaner not only has to take out your trash but clean up the spilled liquid.
- Don't fill your wastebasket with heavy objects. Heavy objects have a tendency to fall through or tear the trash can liners. Dispose of heavy objects in a size appropriate container (i.e. a large tote).
- Be sure the garbage lands in the trash can. Take the guesswork out of the cleaner's job by making sure that all of your trash is in your trash can. This also saves the cleaner from having to crawl around the floor to reach items that *missed* the trash can.



The Sturges stairs were replaced over the summer to eliminate an unsafe and unsightly situation.



Union Plaza was completed over the summer and now provides a scenic focal point for the campus.

Facilities & Planning Management Staff

Work Control Center	5662	Chuck Reyes, Environmental Health & Safety Director	5512
George Stooks, AVP Facilities & Planning	5663	Jeffrey Kaplan, R.A., Director of Facilities Planning	5511
Steve Benchik, Associate Director of Facilities Services	5662	Dave Norton, Project Manager..	4113
Kirk Spangler, Assistant Director of Facilities Services	5662	Darlene Campbell, Business Manager	5918
Bill McDevitt, Assistant Director of Grounds	5681		



Fire Trainer Provides Demonstration for RA's/RD's



Environmental Health and Safety arranged for the Office of Fire Prevention and Control to bring the fire demonstration trailer for annual Residence Life training. Participants were able to see a demonstration of the sprinklers operating in response to a fire.

