



Office of Admissions

Date: _____

Application for Readmission

Name: _____ G00 or Social Security # _____
First Middle/Maiden Last

Address: _____
Street City State Zip Code

Withdrawal Date: _____ Semester You Wish to Resume Studies: _____

Previous Major: _____ New Major: _____

Part or Full-Time: _____ Male Female

Phone Number: _____ EOP: Yes No

E-mail Address: _____

Circumstances, which caused withdrawal:

Educational institutions attended since withdrawal (if any):**

Name of Institution	Dates	Credits	GPA

Name of Institution	Dates	Credits	GPA

**Transcript(s) of all studies completed since withdrawal must be on file prior to a review of your record.

Return completed form to: Director of Admissions
Erwin Hall
SUNY Geneseo
Geneseo, NY 14454

Readmission Procedures

All students matriculated in a degree program who fail to enroll for two consecutive semesters must either secure a leave of absence or process a formal withdrawal from the College.** Students on leave of absence are not required to reapply to the College. However, students who withdraw must file for readmission by the following deadlines:

<u>Semester</u>	<u>Deadline Date</u>
Fall	June 1
Spring	December 1

An applicant who was released for academic and/or disciplinary reasons may not be considered for readmission until one year has elapsed.

- A. An applicant released for **disciplinary** reasons is subject to the conditions specified at the time of release and will be considered for readmission pending the concurrence of the Dean of Students.

- B. An applicant released for **academic** reasons must present evidence of satisfactory completion of a minimum of one full time semester of subsequent work at an accredited college or university or a comparably experience (as determined by the Dean of Curriculum & Academic Services) in order to be considered for readmission.

- C. An applicant who has received a **Health Release** must provide all requested medical data by the application deadline.

Applicants who have been released for academic reasons will receive final consideration for readmission by the College's Academic Standards Committee. The Academic Standards Committee will meet at the end of each semester to consider applicants for readmission; this typically results in some delay of final notification.

Students who are readmitted to the College are advised to confer with appropriate faculty and administrative officers concerning advisement, housing, financial aid, etc. Outstanding financial or other obligations (e.g. "Holds") to the College will prevent a decision from being rendered.

**Students who leave the College without securing a leave of absence or processing a withdrawal will be administratively withdrawn from the College and will need to apply for readmission.