

Teacher Recruitment Day Schedule of the Day

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| 7:15 am | Candidate Check-in Begins (You must have your TRD Admission Ticket and a photo ID to enter) |
| 8:00 am – 9:00 am | Open Scheduling for TRD USA Interviews |
| 9:00 am | Rochester TRD Interviews Begin |
| 9:30 am | TRD USA Interviews Begin |
| 5:00 pm | All interviews must be completed |

TRD USA CANDIDATES

Strategies

- Have your first choice districts identified so you efficiently use your time scheduling interviews.
- Approach as many districts as you can. Check the identification needs chart posted at each district table to determine if a district you are interested in is recruiting for your certification area. If schedules are filled, you may use the time to introduce yourself to recruiters and give them your resume.
- NOT ALL DISTRICTS WILL BE ACCEPTING INTERVIEWS WITH ALL CERTIFICATION AREAS. It is hoped that each candidate will get at least one interview. However, this is dependent on districts' needs, candidate's certification area(s), geographic requirements and flexibility.
- Be sure to write down details of each interview on your candidate schedule form. Include district name, the time, the table number and the length of the interview so you allow sufficient time between interviews. If possible, try not to schedule interviews back-to-back, since some recruiters may not stay on schedule.

IMPORTANT! YOU WILL BE ASKED TO CLEAR THE FLORR AT 9:00 AM. PLEASE COOPERATE WITH TRD STAFF.

ALL CANDIDATES

What to do when it is time for your interview:

- Move to the Recruiter Area 5 minutes before your interview.
- Go to the check-in station for the district where you will interview and tell the TRD staff person the time and table number of your interview. The check-in stations are color-coded with tablecloths in the section of your district.
- Once you are checked in, have a seat by your check-in station. The recruiter will come to get you when he/she is ready for the interview.

Canceling Interviews

- You should, of course, make every effort to keep the interview appointments you make at TRD. However, if the need should arise for you to cancel, please inform the Staff at the Student Resource Table as soon as possible so that another participant may have a chance to schedule an interview during your time slot.

Facility Information

- Food: There are no concessions in the building. You may leave the building for lunch at nearby restaurants if your schedule permits.
- Telephones are located in the lobby. Restrooms are located in the rear of the building and on the lower level in the Candidate Waiting Area.