

## AOP Tutoring Student Contract

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As a student requesting a tutor from the Access Opportunity Program Department I understand that I am entering into an agreement with both the department and my assigned tutor. In order to benefit from my tutoring relationship and continue having access to AOP tutors I agree to the following:

1. I agree to meet with my tutor **at least** one hour per week, knowing that two hours per week is the recommended time allotted for tutoring. If I fail to meet this requirement three times throughout the Spring 2012 semester I understand that I will lose my AOP tutoring privileges.
2. I agree to communicate regularly with my tutor. Communication includes expressing goals and weekly plans for my tutoring sessions as well as scheduling, rescheduling, or **cancelling meetings in a timely fashion (at least 24 hours' notice)**. Failure to communicate scheduling or cancellation issues with my tutor will count against me and may lead to the loss of tutoring privileges.
3. I agree to communicate with the AOP Department in the form of updating the AOP Counselors (if applicable) of my progress or any issues with my tutor and filling out weekly tutoring reports for each of my tutors.
4. I understand that my tutor is not my teacher. My grade is not their responsibility. Their job is to assist me in learning and understanding the material. In order to be successful I must attend class, attempt all homework assignments, and utilize my tutor as a study partner and/or a helpful guide through the course.

AOP tutoring is an earned privilege that means to guide and help our students meet and exceed their personal academic goals for each of their classes. We do our best to pair students with tutors as quickly as possible, but patience and proper communication are virtues we appreciate and respect.

I, \_\_\_\_\_, understand and agree to all the above statements.

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Signature

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Date