



AOP INFORMATION SHEET

FALL 2012

AOP TOWN MEETING & 5TH ANNUAL BBQ

For the Fall 2012 semester, there will be approximately 466 students enrolled in AOP, and the enrollment percentages will be as follows: 32.2% freshman, 21.6% sophomores, 19.6% juniors, and 26.6% seniors.

In order to provide all students with a more comprehensive view of how we are doing, as well as inform you of changes I have scheduled a meeting for **Wednesday, August 31, 2012 from 2:30 AM to 3:45 PM in Newton 202**. This is a **required meeting** and thus **all students must be present** as we will also be discussing the impact of the budget crisis on the AOP department and the support services offered (e.g. tutoring); as well as reviewing fall activities and events. Please make every effort to be at this meeting.



Also, the AOP, in collaboration with Multicultural Services & Programs, is hosting its 5th Annual BBQ! The BBQ will be held on Saturday, September 8, 2012 in Village Park (across from Mobil station). The BBQ will run from 1:00—3:00 PM. In order to get a count, we need everyone to RSVP (both those attending as well as those who are not) to the email that will be sent to you on Tuesday, August 30, 2011. We will need a final count by **Friday, August 2, 2011**.

INFORMATION YOU NEED TO BE AWARE OF!!

CALCULATORS

If you are taking Math 113, 140/141, 221/222/223 or 345, there are a limited number of calculators that may be borrowed for use during the semester. TI Explorer and classroom *manipulative's* for Math 140/1 and TI-85/86/89 Graphics Calculators for Math 113, 221/222/223, or 345 are available. They will be signed out on a first come, first served basis. EOP students will have priority during the morning of August 27th only. Please see the AOP Secretary to sign out a calculator. **Please Note:** *Persons with outstanding calculators are subject to accumulating (daily) fines.*

FINANCIAL AID COMPLIANCE

Students are responsible for evaluating the status of their financial aid (Federal and State compliance) at the conclusion of each term. **All students are required to satisfy specific academic and grade point average requirements in order for their financial aid to be continued into the next term.** Being ignorant of your status will not prevent you from incurring a college bill if you register for and begin another term of study. If you are in doubt about compliance matters, please consult with your AOP counselor or a financial aid professional prior to enrolling for the next term.

All New AOP Transfer Students—Fall 2011

On **Friday, August 31, 2012**, there will be an Orientation for AOP transfer students and TOP Gold students. All transfer and Gold students should report to the AOP office (**Blake C—104**) by 3:00 PM on that day. During this meeting students will have the opportunity to tour the AOP office, meet the entire AOP staff, as well as have an opportunity to hear about AOP services and expectations in more detail. To RSVP your attendance at this event, please contact the AOP office at (585) 245-5725.

WHEN ACADEMIC ADVISING AND FINANCIAL AID COLLIDE

Very often, students are forced to make tough decision regarding their academic progress: “Do I drop this course and save my GPA?”; “I will make up the credit next semester or retake the course this summer”. Whatever the decision is, in order to make the most informed decision, speak with a financial aid counselor or your AOP advisor. Although there are so many faculty members who mean well in terms of providing feedback to students regarding their academic status, many are not familiar with the federal guidelines that governs students eligibility.

A student considering whether to drop a course, enroll part time, or take a leave of absence may never contact the financial-aid office—but he is at least likely to speak with his adviser or the instructor. What might happen when neither the student nor the faculty member has all the information? There is no eligibility for aid for a course in which the student never begins attendance, even if he remains registered for the course. If a student is not registered at least half time during a term, he will lose the in-school deferment on

loan payments, even if he is working on incompletes or other unregistered academic work. If a student drops below half time in a term, he has no federal-loan eligibility for that term. The list goes on!

So, when in doubt, check, check and then check again on what the guidelines are before you may decision which can have long term effects on your ability to continue your education. As an AOP student, you are surrounded with professionals who are dedicated to helping you make the most informed decision possible. It is your responsibility to use your resources effectively.

BOOK ADVANCE POLICY (EOP Students only)

If you have received an EOP award as part of your financial aid package, and if you do not need to credit the full amount of the award to your college bill, you may elect to sign up for an **EOP book advance** which will be drawn against the balance of your EOP award. You may sign for your cash advance from **9:00 AM on Monday, August 27th thru noon on Tuesday, September 4th.**

*Book advance checks can normally be picked up 24 to 36 hours following the close of each sign-up day. All cash advances must be picked up by the student to whom the check is addressed. Also, students who are **Student Teaching, Interning or Studying Abroad** must submit a request for their advance, by letter (with their G-number) or by e-mail (gantt@geneseo.edu) to the AOP Director.*

The book advance should be used to purchase books where cash is required. It is advisable that you compare book prices between the College Bookstore and other web-based services prior to requesting a book advance and before you make a final purchase. Students living off campus should use the cash advance for books/supplies purchases first, and after making those purchases, apply the difference toward rent or to purchase food. Remember, since the maximum book advance for on campus students is generally less than half the amount of the cost of books, a minimum of \$350.00 should be set aside from personal resources to purchase books.

All EOP students may take a maximum cash advance of **\$450**. No student will be able to receive a cash advance if documentation of their family's income has not been submitted, FAFSA, TAP, PELL and/or verification documentation forms have not been submitted to the Financial Aid Office, or if an open account from the previous semester exists. Please see your AOP counselor if you have doubts about having satisfied these obligations.

SIGN-UP FOR TUTORING EARLY IN THE TERM

Applying for tutoring is a two step process this year:

- 1) Go to the AOP webpage (www.geneseo.edu/aop) and click on the tab for Tutoring Program and complete the online tutor request
- 2) AOP Tutor Meet & Greet scheduled for Wednesday, September 12, 2012 from 2:30 PM– 3:45 PM in Sturges Auditorium, where you will select a tutor based upon your request

More information will be available at the AOP Meeting—8/29/2012

SUPPORT AOP'S SCHOLARSHIP FUND

Parents/Guardians/Family/Students: Your support of the AOP Scholarship Fund is welcomed and donations will be gratefully accepted. **Please consider donating a minimum of \$50 per year (more if you wish). All gifts (cash, check, or money order) should be made payable to "SUNY Geneseo - AOP Fund."** The AOP Fund supports the AOP loan service as well as other AOP department sponsored activities (e.g. service awards, memorial scholarships, student recruitment, AOP social activities, etc.). Graduates are encouraged to support AOP through private gifts to the "**SUNY Geneseo -AOP Fund**".

CREDIT HOURS CARRIED

All AOP students who expect to receive financial aid must be enrolled in a minimum of 12 credit hours throughout the term in order to qualify for full financial assistance. You are encouraged not to enroll in more than 18 credit hours unless your **cumulative grade point average is 3.0 or better**. If either of these situations apply to you, please consult with your AOP counselor immediately. You should also consult with your AOP counselor before dropping or withdrawing from courses. Dropping or withdrawing from courses can have a profound impact on your academic and financial aid status for the next term.

HEALTH AND MEDICAL INSURANCE

All full-time Geneseo students who are not covered by personal or family accident and health insurance are **encouraged to** purchase insurance through the college. The cost for the **full year** is **\$1,957**. The cost for coverage for the **fall** term is **\$802** and **\$1,155** for **spring** if you wish to buy it separately. Please note that Student Accounts will only accept payments for the Student Health Insurance Plan up until the first two weeks of each semester; after that time, students must deal directly with the insurance company.

ENROLLMENT CONFIRMATION

In order to confirm enrollment for this term, all AOP students should report to the AOP office **by no later than the third day of the term**. An updated AOP Emergency Information Sheet should be on file in the AOP office. *Please remember to put the names and district numbers of both your State Assemblymen and State Senator, which can find by visiting the following website: <http://www.house.gov>.*