CLASSIFIED SERVICE STAFF VACANCY ANNOUNCEMENT

Department:	**University Police**
Job Title and Salary Grade:	**University Police Officer 1, SG-14**
Line:	**43130**
Status:	**Permanent**
Shift:	**Rotating**
Application Deadline:	**January 19, 2013 (close of business)***

*Applications received in Human Resources after the application deadline cannot be considered.

Candidates listed on the New York State Preferred Lists have preference.

Highlights of Job Duties: A University Police Officer is responsible for the detection and prevention of crime, and the enforcement of state and local laws, rules and regulations in a diverse educational environment throughout twenty-eight State University campuses. Officers are part of the educational process and teach on topics such as crime prevention, drug awareness, sexual assault and traffic safety. They develop and maintain a positive relationship with students, faculty and staff in order to ensure the safety and cooperation of the entire campus community.

Classification Standard Minimum Qualifications:
Candidates must have permanent appointment in a University Police Officer 1, SG-14 classified position (or be eligible for transfer) or be reachable for appointment on the current NYS Civil Service canvass list for University Police Officer 1, SG-14.

Open Competitive Candidates: Completion of 60 semester credit hours of college study. Candidates must meet established physical and medical requirements for appointment to the position, must possess and maintain a valid unrestricted New York State motor vehicle operator's license and must be legally eligible to carry a firearm and complete all requirements for certification as a police officer in New York State.

To Apply: Send a resume and letter of interest to:

Julie A. Briggs
Assistant Vice President for Human Resources
Erwin 219
1 College Circle
Geneseo, New York 14454

Please Note:
Applicants interested in the position may access the Annual Security Report (ASR) for the College at www.geneseo.edu/police. The ASR contains information on campus security policies and certain campus crime statistics. Crime statistics are reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Applicants may request a hard copy of the Annual Security Report by contacting the SUNY Geneseo University Police Department at 585-245-5651.

All applicants are subject to criminal background checks. Final applicant will need to complete an online application at https://jobs.geneseo.edu.

SUNY Geneseo is an Affirmative Action/Equal Opportunity, Equal Access Employer committed to recruiting, supporting and fostering a diverse community of outstanding faculty, staff and students. The College actively seeks applications from women and members of underrepresented groups.