

CDSc 331 Syllabus-Addendum
SPRING 2013 – York Central School

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Office Hours: Mondays and Wednesdays 12:30-1:00 and 3:00-3:30 at York School.

Mondays and Wednesdays 10:00-11:00 on campus, or by appointment.

This practicum is designed to be a formative and summative learning experience. Each student clinician will meet with me on a regular basis to discuss learning progress. At a minimum, each student has a mid-semester conference and final evaluation and conference. During the mid-semester conference, the supervisor and student clinician will discuss the student's strengths and areas of needed improvement. This formative conference helps guide the student prior to the final, or summative, conference. These experiences have been designed to ensure that the students demonstrate required knowledge and ability as outlined in the ASHA Standards for the Certificate of Clinical Competence in Speech-Language Pathology.

SUNY Geneseo will make reasonable accommodations for persons with documented physical, emotional or learning disabilities. Students should consult with the Director in the Office of Disability Services (105D Erwin) and their individual instructor regarding any needed accommodations as early as possible in the semester.

It is hoped that your clinical practicum in the Speech and Hearing Clinic at SUNY Geneseo will provide you with a learning experience that orients you to providing speech, language, and hearing services in an effective, ethical, legal, and safe manner.

Days/Times: Clinic at York will be held on Mondays and Wednesdays from 1:00pm-3:00 pm. You are scheduled for one hour of therapy and will be working with two groups for thirty minutes each.

Location: The K-12 campus is located near the corner of routes 63 and 36 approximately 5 miles from campus. You are responsible for your own transportation.

Absences: If you need to cancel therapy, please call me before 10:00 am on the day you will be absent. My cell phone number is 585-519-8417. This number is to be used **ONLY** for this purpose. Cancellations solely by email are not permitted.

Cancellations: For snow/weather issues, local TV channels-8, 10, 13, radio-WHAM 1180, news10NBC.com

Dress: Clinic attire is described in the Clinic Manual (p. 22) and in the York Central School Dress Code. This is a **VERY** conservative school district.

York Clinic Time Table

January 28	Initial Group Meeting with Mrs. Scott, 1:30
January 30	Orientation at York Elementary School, 1:30- includes tour of the building and time to review student folders.
January 31	Individual conferences with Mrs. Scott. Please have ideas for your first lesson (baselining), rules for your group, and a draft of the note to parents available for review (see below).
February 4	Therapy begins at York. It is necessary for you to send notes home to all the parents introducing yourself. This is an ASHA requirement under the Code of Ethics. You must include that you are a student clinician working under the supervision of Diane Scott, M.A., CCC-SLP. Also explain that homework will be assigned every Monday and that you look forward to their comments regarding their child's goals via the homework assignments.
February 18	First Draft of Therapy Plan is due by 9:00 Monday morning. These are graded. Please bring to my office that morning or place in my folder in the lockbox outside the clinic office. Plans should be dated "February 28, 2013".
Week of Feb 18	Winter Break - York Central Schools – No Therapy
February 28	Final Therapy Plan is due (one copy), carefully proofed and ready to be signed.
March 14	Mid-semester conferences will be held. A sign-up sheet will be posted.
Week of March 18	Spring Break – No Therapy
Week of April 1	Spring Recess- York Central Schools - No Therapy
April 15	First draft of Progress Report is due by 9:00 Monday morning. These are graded. Plans should be dated "April 25, 2013".
April 24	Final day of therapy at York.
April 25	Final Progress Report is due (two copies), carefully proofed and ready to be signed.
May 1	Final conferences will be held. A sign-up sheet will be posted. Bring three completed copies of the green Clinical Practicum Summary Sheets ready to be signed.

Reports: Follow the guidelines in your Clinic Manual closely (p.53). An Editing/Revision Checklist must be attached to each draft of each report submitted. This will serve as a guideline for you. Do not check off items that have not been completed. Proofread for spelling and grammar errors. Errors could result in a grade of “unsatisfactory”.

Read through the changes I have made on your rough drafts and be sure to make the changes recommended. If emailing with questions, be aware of confidentiality. Do not use your client’s complete name or identifying address in emails.

Always turn in your rough drafts with your final/revised copies. Please paper clip together. Do not staple.

Please download the IPA programs so your reports can have printed phonetic symbols located at: <http://www.phon.ucl.ac.uk/home/wells/fonts.htm>

This program will not work for MAC computers and must be installed on the computer from where you print (printing to the South Hall lab from a resource room computer will work).

Lesson Plans:

Plan and prepare for therapy sessions ahead of time. This will enable you to be more confident in what you are presenting. Follow the guidelines in your Clinic Manual closely (Group lesson plans are discussed on p.44 of the Clinic Manual.) Lesson plans are written per group. Please label plans ‘Group 1’ or ‘Group 2’ at the top. Use only first names of your clients. You may use the same therapy activity for more than one group if appropriate with some modifications, if needed. Please bring a copy of your plans to York in a folder with your name clearly written on the front of the folder. Please maintain all lesson plans for the semester in this folder.

Intervention:

Transfer: Beginning the second week of therapy, transfer activities should be sent home every Monday. Transfer activities should ALWAYS look professional and should be age-appropriate with directions to parents that are easily understood.

Behavior Management: Establish a few simple rules that clearly target the behavior you wish. You may choose to use a behavior chart or stickers. Your activity can be structured to encourage appropriate turn-taking. Avoid distractions by minimizing materials on the table and controlling materials.

Theme: You will be asked to plan one theme-based unit consisting of 3 consecutive lessons. These will begin with an introduction of your theme and all activities within these lessons should be structured to follow your theme while meeting the objectives set for that lesson.

Data: Taking accurate data will guide your therapy. (See p.33 of your Clinic Manual.) You will also be asked to document student attendance and completion of homework. Be sure to clock your hours on a daily basis.