



## Application For Expansion

Name of Contact Individual: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed Organization: \_\_\_\_\_

Name, Phone & Email of Inter/national Contact (if different than above):

\_\_\_\_\_

National Umbrella Organization which group belongs to:

NALFO NAPA NIC NMGC NPC NPHC Other: \_\_\_\_\_

### FOR INTEREST GROUPS:

The following information must be submitted to the Office of Fraternal Life along with this application:

- A. Define fraternity or sorority. In your opinion, what are the components of a successful fraternity or sorority?
- B. Rationale for starting a new fraternity or sorority.
- C. Reason for not wanting to join the already existing groups.
- D. Rationale for selecting chosen inter/national organization (if applicable).
- E. Proposed benefits the group would provide to the students, fraternity/sorority community and the college.
- F. A summary outline of the organization's mission and values and how the interest group plans to uphold them (if applicable).
- G. An outline of the interest group's goals.
- H. The names, local addresses, and G# those full-time, undergraduate matriculated Geneseo students with a minimum GPA of a 2.0 and 12 credits earned at Geneseo who are interested in becoming members of the organization.
- I. Name, campus address, and telephone number of a faculty/staff advisor from the Geneseo campus, as well as a statement of willingness to serve.
- J. An official letter of interest from the Inter/national organization confirming their desire to establish a chapter at Geneseo and work with the interest group.

## FOR INTER/NATIONAL ORGANIZATIONS:

The following information must be provided by the inter/national organization:

- A. Philosophy of new member education program.
  - Outline the new member education/membership intake program.
  - How does this program/process address the issue of human dignity?
  - How does this program/process conform to guidelines established by Geneseo?
- B. Academic Performance
  - Nationally, what percent of all chapters rank above the all male or all female averages for their chapters?
  - How will scholarship and academic performance be promoted?
- C. Active Chapters
  - How many active chapters are there?
  - How many inactive chapters are there?
  - How many chapters have been closed in the past 5 years?
  - Describe the process by which the organization works with chapters that are struggling.
  - List the campuses in New York where the organization has chapters.
- D. Inter/national Support
  - Explain the inter/national support structure.
  - What is the procedure/schedule for chapter visitation?
  - What is the national organization's approach to working with the host campus (e.g. fraternity/sorority advisor, faculty advisor, etc.)?
  - Describe the staff support available to a group during the colonization period.
  - Describe the staff support available once the group is a fully chartered chapter.
- E. Risk Management Program
  - Describe the inter/national organization's risk management policies and programs.
  - What is the inter/national procedure for handling violations of this policy?
  - Provide a certificate of liability insurance from the inter/national organization.
- F. Alumni
  - How many alumni are in the greater Rochester area? Is there a local alumni chapter?
  - Describe how the alumni are involved in the affairs of the local chapter.
  - Does the inter/national organization sponsor some sort of Educational Foundation? If so, what types of programs does this Foundation support?
  - Does the national organization collect alumni dues? If so, for what are they used?
  - Does the national organization sponsor any events or functions for the area alumni?
- G. Membership Development
  - What is the organization's position and educational program offerings on the following?
    - Substance abuse
    - Scholarship programming

- Leadership development
  - Values and ritual programming
  - Lifetime membership
  - How often does the inter/national organization sponsor national and regional conferences/conventions? Are subsidies provided for local chapters to attend?
- H. Community Service Record - Philanthropy
- Describe the inter/national organization's record of philanthropic activity?
  - How are local chapters encouraged to be active in community service?
- I. Other Services Provided by the Inter/national Organization.
- Are grants provided for travel to events such as conferences and conventions?
  - Are there national Publications? If so, what is their nature and frequency of publication?
- J. Recruitment and Chartering
- How will representatives of the inter/national organization be involved in the recruitment and selection of the chartering group?
  - What is the timetable for colonization and chartering?
  - What is the maximum length of time a colony may remain in colony status? How are colonies having trouble meeting benchmarks supported?

## EXPANSION PROCEDURE

1. File an Application for Expansion with the Office of Fraternal Life.
2. File a Letter of Intent to Expand with the Inter Greek Council.
3. After reviewing all applications for recognition, and upon notification from the Inter Greek Council that the group has been granted pre-recognition status, the Assistant Dean of Fraternal Life will recommend to the Vice President for Student & Campus Life that a particular applicant group be granted recognition, suggest adjustments to the applicant's proposal, or recommend that no current applicant group warrants an offer of recognition.
4. In accordance with the Policy On Recognition of Fraternal Organizations, recognition of new fraternities and sororities will be granted only if they complete the recognition requirements, agree to charter in a timeframe established by the college, and if there is demonstrated student interest and College fiscal and human resources to support the additional organization. The Vice President for Student & Campus Life makes the final decision.
5. Upon acceptance by the Vice President for Student & Campus Life of a recommendation to grant recognition, the national organization(s) participating in the presentations are notified of the outcome. An invitation and preferred timeline for colonization is sent to the organization(s) selected.
6. The organization will be asked to file a local constitution, list of officers, and faculty/staff advisor with the Department of Student Life and will be granted the right to reserve meeting room space, host events on campus, publicize activities, and establish a @geneseo.edu email account, webspace, and Knightlink page.