



Emergency Procedures

Knowing your responsibility in an emergency - should one ever occur -
Will improve the situation for all involved.

Campus personnel should understand their roles in the following.

Building Evacuation: GET OUT!

In case of fire or other emergency requiring building evacuation, the fire alarms will activate. Following exit signs, leave the building through the nearest exit.

Remain **outside** the building until further direction is received from University Police.

In the case of an actual emergency, please travel to designated assembly area. Provide University Police with location of any persons remaining inside the building and any information concerning the location and/or nature of emergency.

Designated Assembly Areas:

For emergencies in these buildings, go to these locations, if not accessible, go to these locations:

Academic/Admin Buildings	Wadsworth Auditorium	Brodie Theater
Alumni, CU, Clark, Holcomb:	Schrader Main Lobby	HUB
North Quad Residence Halls	Letchworth Dining Hall	Erie Lounge
Central Quad Residence Halls	CU Main Lobby	Schrader Lobby
South Quad Residence Halls	Red Jacket Dining Hall	Onondaga Lounge
Saratoga Townhouses	Saratoga Commons	South Hall Lobby
Schrader	Alumni Main Lobby	CU Main Lobby

Shelter-in-Place: STAY IN!

Should a Shelter-in-Place be implemented, remain in the building. Close windows and doors and turn off all ventilating devices (fans and air conditioners).

Remain **inside** the building until further direction is received from University Police.