

STUDENT ASSOCIATION MEETING

State University of New York, College at Geneseo



Student Association meetings are Wednesdays at 6:15 pm in the College Union Hunt Room. All are welcome to attend.

<i>Executive Committee</i>	
President:	Brendan Quinn
Vice-President:	Jarah Magan
Directors:	
Academic Affairs:	Diana Zuniga
Business Affairs:	Adam Gross
Inter-Residence Affairs:	Vinita Mishra
Public Relations:	Chad Salitan
Student Affairs:	TBA
Student Programming:	Nicholas Guy
Advisor:	Tamara Hurlburt
<i>PROFESSIONAL STAFF</i>	
Dir. of SA Programs,	
Personnel & Finances:	Kate Rebban
Administrative Assistant:	Nancy Chirico
Graphics Coordinator:	Kristen Matteo
Program Advisor:	
Service Manager:	Dianne Krenzer

MINUTES #1, THURSDAY, June 14, 2007

Page	Business Meeting Agenda
1	<i>Call to Order, Approval of Agenda, Approval of Minutes</i>
1	<i>Updates</i>
2	<i>Old Business</i>
	None
2-4	<i>New Business</i>
2	01-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Tamara Hurlburt as Student Association Advisor through May 31 st 2008. <i>First and Only Reading</i>
2	02-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Kate Rebban as Student Association Treasurer through May 31 st 2008. <i>First and Only Reading</i>
2	03-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the realignment request for AC Gen Ops Account 1301 to move \$1700 from NACA Regional Line 60 to create a new Line within Line 60 APCA Regional. <i>First and Only Reading</i>
2-3	04-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1398.00 from Permanent Equipment Account 2000 to SA Technical Services Account 1004 to purchase two (2) Mackie SRM 450 Speakers. <i>First of Two Readings</i>
3-4	05-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$7122.00 from Permanent Equipment Account 2000 to GSTV Account 1504 to purchase the following equipment: two (2) Dual Computer Final Cut Pro Editing Systems for \$6124.00 and two (2) copies of Final Cut Studio 2 Academia for \$998.00. <i>First of Two Readings</i>
4	06-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$335.99 from Permanent Equipment Account 2000 to GSTV Account 1504 to purchase a Terabyte Hard Drive. <i>First of Two Readings</i>
4	07-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2577.00 from Permanent Equipment Account 2000 to SA Graphics Account 1010 to purchase a MAC PRO. <i>First of Two Readings</i>
4	08-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE surplus Permanent Equipment per the attached list. <i>First and Only Reading</i>
4	<i>Open Discussion</i>
4	<i>Adjournment</i>

Call to Order

The meeting was called to order at 12:01pm with all SA Executive Committee present except Chad Salitan

Approval of the Agenda

Agenda passes 6-0-1 with 26

Approval of the Minutes

Minutes pass 5-0-0.

Updates

President, Brendan Quinn updates:

Met with CAS, checking with the SA lawyer regarding legal issues with contracts. Working on updating Student Court guidelines. Presented to the OA's about what Student Association does. On Executive Director of CAS Search Committee.

Vice-President, Jarah Magan updates:

Vacation Bus Program is ready for the Fall Semester. We accepted the bid from Grand Tours. Dianne created a brochure with information about the Vacation Bus Program and Airport Shuttle. Trying to get more Student Senators before the school year starts

Director of Business Affairs, Adam Gross:

None

Director of Inter-Residence Affairs, Vinita Mishra updates:

Working on fall leadership training

Director of Public Relations, Chad Salitan updates:

None

Director of Academic Affairs, Diana Zuniga updates:

None

Director of Student Affairs, TBA updates:

None

Director of Student Programming, Nick Guy updates: Activities Commission has started planning for next year.

Kate Rebban, Director of SA Programs, Personnel, & Finances updates:

The annual audit is starting in July. Kristen was introduced and she announced Tristan Turk, the SA Program Advisor will be starting Monday.

Tamara Hurlburt, SA Executive Committee Advisor updates: not here

Open Updates

Chip Matthews, Director College Union & Activities updates: The co-curricular brochure has been updated and he handed them out. There are some small changes such as special interest groups are further distinguished. Suzanne Sharp did a lot of work on this project also. Admissions ordered 40,000 brochures to use as part of their recruitment. He thanked Kristen for her hard work on the brochure. Weeks of Welcome will be August 24 – September 24. Information is going out to new and returning students. The more information we can have out early, more likely to have people participate.

He's excited about how the schedule is shaping up. Kristen has started working on the website. The theme coincides with the co-curricular brochure and resource guide. He's in the process of finishing contract with Extreme Air. It's "free fall." He's also working to bring live entertainment for the first Friday. AC has a drive-in movie and comedian. Publicity for WOW will only be in electronic form and a few large paper posters. Best of Western New York will now be called Upstate Escapes. There will be a few large trips and Faculty, Staff and Students are encouraged to come up with ideas. There will be 2 post orientation trips. On Labor Day Weekend, there will be a bus trip to NYC to see Avenue Q on Broadway. The cost is \$50 and includes transportation, show, and dinner at Hard Rock Café and then come back to Geneseo the same day. The second trip is an Eco-service trip. Fourteen to twenty-one students will go to Swain to do trail maintenance. Chip updated everyone on the construction projects. The changes in the union include 8 glider rocker chairs, new furniture in corner pocket, and new outdoor furniture for the balcony. New furniture is coming for the lobby. COPA will be turned into the Multicultural Student Resource room. Computers will be moved to Rm 112. The printer and scanner will be in the center of the room. The commuter locker room will become a lounge space. Telecommunications is working on installing a projector in the Ballroom, so the road coach won't be needed anymore.

Old Business

None.

New Business

01-0708: BE IT RESOLVED THAT THE SA EXECUTIVE COMMITTEE approve the appointment of Tamara Hurlburt as Student Association Advisor through May 31st 2008.

First and Only Reading

Brendan presented the appointment letter he submitted. Exec was pleased with her performance last year. She's working on a leadership conference for this year and has expressed desire to stay on as advisor. Nick said Tamara has done a great job as advisor.

01-0708, First and Only Reading, Passes 4-0-0

02-0708: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Kate Rebban as Student Association Treasurer through May 31st 2008.

First and Only Reading

Brendan explained that this hasn't been done by constitution. Employees were contracted in the past, but since they are at-will employees, this will designate Kate as the treasurer and give authority to approve expenditures. This responsibility, given to a staff member to screen adds a level of control. Kate has done this for years and he has full confidence she will do a great job this year as she has in the past. Nick said Kate's done a good job and looks forward to this year.

02-0708, First and Only Reading, Passes 4-0-0

03-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the realignment request for AC Gen Ops Account 1301 to move \$1700 from NACA Regional Line 60 to create a new Line within Line 60 APCA Regional.

First and Only Reading

Nick explained that AC attends NACA regional and national conferences to see acts to bring to the school. NACA may be getting stale. APCA has a regional conference in Syracuse this fall and they would like to realign and attend this to see what it's like. Jarah asked if it serves the same purpose. Nick said it did. Jarah likes that AC can see potential people to bring in and it could spice up the acts they bring in.

03-0708, First and Only Reading, Passes 4-0-1 with Nick abstaining

04-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1398.00 from Permanent Equipment Account 2000 to SA Technical Services Account 1004 to purchase two (2) Mackie SRM 450 Speakers.

First of Two Readings

Carey explained that at year-end, tech services surveys their equipment to see what is need. It was determined they need new speakers. One set was purchased out of the funds remaining at year-end. The set being requested is over \$300 so it must come from the Permanent Equipment account. These speakers would assist the crew since they are self-powered and don't need to have an amp. They are more powerful and can support larger bands. It is an investment because it doesn't need to be replaced over time. Brendan asked what the sum of the assets SA Tech's are. Carey stated an estimate of \$30,000-\$40,000. There are items purchased that don't come from the permanent equipment account. They've been able to repair instead of replace. Jake has the ability to do this. A complete inventory will be done this summer. Jarah asked if these speakers are compatible with what Tech currently has. Carey stated they are. Vinita asked if less staff is need. Carey said since they are self-powered, fewer things can go wrong with them and there's less equipment to bring to the venues. Diane asked if old speakers would continue to be used. Yes, nothing is being removed from inventory. Jarah thinks it will benefit SA Tech.
04-0708, First Reading, passes 5-0-0

05-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$7122.00 from Permanent Equipment Account 2000 to GSTV Account 1504 to purchase the following equipment: two (2) Dual Computer Final Cut Pro Editing Systems for \$6124.00 and two (2) copies of Final Cut Studio 2 Academia for \$998.00.

First of Two Readings

Jessica Domres from GSTV asked for 2 computers. They are essential since GSTV relays on pre-taped sessions. This will allow GSTV to edit. 20 members can do nonlinear editing. It's an essential skill if you are going in the field/industry. The old system couldn't be fixed because the computer was too old. They are trying to be as resourceful as they will order memory through crucial.com instead of purchasing it through Apple because it's less expensive. Jessica noted that with the You Tube addition, they should have high quality equipment to do editing. She said they just got wireless in the studio so they can do updates on the computers. Final Cut Pro is an industry standard. Final Cut Pro by itself isn't available anymore, that's why they are getting the studio instead of Final Cut 5. They would also like to purchase a Lacie Terabyte drive. They would use an Ethernet switch to hook the 2 computers to the terabyte drive. Nick asked how often the systems are used, how many hours daily? Jessica said that on news days – noon till 6 2 days a week. Other days it's probably used 4-5 hours and not as much on the weekend. Jarah asked if there was only one functioning system before it broke. Yes, just one. They use to have Media 100. Dianna asked what the second tower would be used for. Jessica said that it would be used since 5 shows need to use it. Jarah said there is time and if GSTV has successfully been functioning with one, why two? Jessica said 3 new shows have been added this year in addition to the other pre-taped shows. All the shows will be done again next year. They couldn't air all the shows because of the one system. Jarah asked if it failed because of continued use or storage. Jess said it was worn out. Jarah asked if the computer they had wasn't to the caliber as this request. She said it wasn't. Adam asked if the computers were used for anything else. Jessica said they were only used for editing. Jess didn't think its fair for GSTV to use public computers. Jarah motioned to change to only one computer. Adam said the cost would be \$3561 with one computer and one copy final cut. Diana seconded the motion. Discussion on motion. Nick understands the desire for two, but the union is open 8am-11pm each day and weekends the computer would be available. It would be convenient for 2, but financially sound to purchase one. Jessica said she respectfully disagrees, there is a bottleneck effect on the system, and it drains the equipment as they add shows. She said GSTV hasn't asked for a lot of equipment in a long time and doesn't want to come in and ask for a second one when this one fails. Adam asked why the bottleneck. Editing takes a long time. Members take real time captures and edit them down to a few minutes, etc. For example a 2-hour event needs to run the full time to edit it down to a few minutes. Adam also asked why it's riskier to have only one and would 2 last longer. Yes, the life of both computers would be expanded. There would be 2 hard drives on the computer; should one crash, they have the other. It would be in constant use. Jarah said they use to have only one that was on an older computer and this one has better specifications to run the amount of data GSTV would like. Jess said to set it up they would like to set the 2 right from the start. They couldn't do a much this year because they only had one system. She knows it's a lot of money, but it is critical. They are trying to keep it as economical as possible. Voting on the motion passes 5-0-0. The reading will now be for 1 dual computer and 1 copy of Final Cut Studio 2 Academia for \$499. Jessica asked that last time it was more expensive, what difference did a month make? Brendan explained it is a different group and GSTV has not had a good history with their equipment. They have asked for things that did not work, for example the

character generator that was purchased isn't functioning the way GSTV said it would and when the tech upgrades happened last spring, GSTV wasn't forthright with their information. They want to be more cautious. Discussion on the reading. Nick supports it and there is a need, however, a log should be kept for the number of hours and who uses it, and if there is a need in the fall, come back.
05-0708, First Reading, passes 5-0-0

06-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$335.99 from Permanent Equipment Account 2000 to GSTV Account 1504 to purchase a Terabyte Hard Drive.

First of Two Readings

Jessica said that this isn't need at this time. It was going to be used for storage purposes. 500bytes will be on the computer from the last reading will be more than enough.

06-0708, First Reading, fails 0-5-0

07-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2577.00 from Permanent Equipment Account 2000 to SA Graphics Account 1010 to purchase a MAC PRO.

First of Two Readings

Kristen stated in the short few weeks she's been here the computer has crashed twice. She said CIT stated it's the hard drive and they typically last 3-4 years. The summer months are a bit slower. She hopes this new computer will be reliable. There will be more space for files and updates for applications and it has a 3 years warrant. Nick asked how old the computer is in the office. It was purchased in 2003 and last spring the memory was updated. Brendan asked about if the old computer had the software applications were taken off, would it be a useful basic office computer somewhere? She thinks it can still be used in another office in a less demanding capacity. Nick asked for a why only a gig of memory? Similar, to the GSTV reading, Kristen will purchase through crucial.com to get more memory at a less expensive price. Nick stated that if SA is asking one of the employees to do her job, they need the equipment to do it.

07-0708, First Reading, passes 5-0-0

08-0708 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE surplus Permanent Equipment per the attached list.

First and Only Reading

Kate explained that Financial Policy was changed in April and now when organizations want to surplus any equipment or relinquish use of equipment, it must be a reading. She explained that at the end of April, GSTV went through the studio and office and identified items that are no longer in use. Jarah likes to throw things out.

08-0708 First and Only Reading, passes 5-0-0

Open Discussion

Next meeting will be July 2 same place and time.

Adjournment

The meeting was adjourned at 1:08pm.

Respectfully Submitted,

Kate Rebban,
Recording Secretary

