

# EQUIPMENT CHECKLIST

## Chemistry 301

The following items should be stocked in your drawer. These items **MUST** be clean, dry, and in good condition, with no chips, cracks, or rust. Be sure this equipment checklist is **COMPLETE** before you declare yourself checked in, otherwise you will be responsible for missing or broken items at the end of the semester.

In	Out	
		1 – Berzelius (dialysis) beaker, 150 or 200 mL
		1 – beaker, 150 mL
		2 – beaker, 250 mL
		1 – beaker, 400 mL

		1 – Erlenmeyer flask, 25 mL
		1 – Erlenmeyer flask, 50 mL
		1 – Erlenmeyer flask, 125 mL
		1 – Erlenmeyer flask, 250 mL

		1 – graduated cylinder, 10 mL
		1 – graduated cylinder, 50 mL
		1 – graduated cylinder, 100 mL

In	Out	
		1 – test tube rack
		8 – test tube, 16x150 mm (small)
		2 – stirring rods, glass (1 large, 1 small)
		1 – plastic wash bottle
		1 – plastic funnel
		1 – pipette bulb
		1 – ruler
		1 – Sharpie, black

1. Follow instructions according to your instructor.
2. If you're missing any equipment, or if any equipment is broken, complete the column on the reverse side of this page with the items needing to be replaced.
3. **Get approval** from your **instructor** before going to the stockroom. *If your drawer is complete or when your list of items to replace is complete, have your instructor sign off on in the appropriate column on the reverse side of this page.*
4. Bring your list to the stockroom (ISC 329) and pick up any needed items. Please make only one trip to the stockroom.
5. **After** you have made sure the equipment in your drawer is complete, **complete the information below.**

I have received the above items and will return them in good condition when I check-out. I understand that I will be billed for any items that have been lost or broken (regardless if I have used the items over the course of the semester or not), as well as for any item that I have checked out and have not properly checked back in. Failure to check-out of lab will incur a \$20.00 fine.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Desk No.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

Please make only ONE trip to the stockroom

**CHECK IN:**

(At the **BEGINNING** of the semester)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

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10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

Instructor's signature \_\_\_\_\_

**CHECK OUT:**

(At the **END** of the semester)

1. \_\_\_\_\_

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14. \_\_\_\_\_

15. \_\_\_\_\_

Instructor's signature \_\_\_\_\_