



Office of Financial Aid
1 College Circle, Geneseo, NY 14454
Phone: 585-245-5731 Fax: 585-245-5717

2024-2025 Consortium Agreement Request

Request and Documentation Deadlines

Summer 2024 - July 1st

Fall 2024 - September 1st

Spring 2025 - February 1st

Name _____ **Geneseo ID** G00

Email _____ **Anticipated Graduation Date** _____

All documentation below must be submitted before the Consortium Agreement can be considered complete:

- 2024-25 FAFSA (Free Application for Federal Student Aid)
- [Transfer Course Pre-Approval Form\(s\)](#) signed by the Dean of the College
- Copy or screenshot of your bill and schedule from the Host school
- Upon completion of the course, the Final Official Transcript must be submitted to the Registrar's Office
 - Failure to transfer the coursework will prevent disbursement of aid in subsequent semesters.

Host School Information (The host school must be Title IV aid eligible)

The Host School is the school in which you are taking the coursework, which is not SUNY Geneseo.

Name of Host School _____ **ID at Host School, if known** _____

School's Fax (DO NOT LEAVE BLANK) _____ **School's Phone** _____

Some schools require you to pay at the time of registration. However, your aid will not likely be available until after the term has started. You are ultimately responsible for payment to the other school.

Have you paid for or plan to pay the host school for the course directly? ___ **Yes** ___ **No**

Enrollment Information

Enrollment Semester (Circle) Summer 2024 Fall 2024 Spring 2025

Credits Hours at Host School _____ **Credit Hours at Geneseo for same term** _____

You must meet these conditions during the same term you take courses at the Host School:

- Be a matriculated and active Geneseo student (students on leave of absence, graduated, or withdrawn for the semester are not eligible)
- Registered at Geneseo for 1- 12 credits in the same semester. For summer only, it is possible to receive aid without being simultaneously enrolled in the same term.
- In good academic standing, based on federal, state, and Geneseo standards
- The coursework **MUST** be pre-approved to transfer back to Geneseo toward the student's degree

Enrollment Information continued

Please indicate the degree requirement that the course will fulfill

General Education Major Requirement

Elective Credit. For federal and state aid purposes, 2nd degree, minor, and concentration coursework are considered elective credit. Also, you must not have exceeded the allowable number of credits in this category

Are you taking this course as a repeat? Yes No

FALL AND SPRING - PLEASE NOTE: If you are not enrolled for at least 6 credits at Geneseo, your federal and/or private student loans may trigger your grace period or repayment to begin. Contact the servicer or lender to request continuance of your *in-school deferment* status. Check [NSLDS](#) for your federal loan servicer information.

Student Acknowledgement

Under this Agreement, I confirm that I am a matriculated student and in good academic standing at SUNY Geneseo. The course(s) I will take at the Host School will be used towards completion of my Geneseo degree. I will provide a transcript to Geneseo's Registrar's Office upon completion of the course. If I withdraw or do not begin attendance in the course(s) specified in this agreement, I will notify Geneseo's Office of Financial Aid immediately. I understand that I am responsible for making any financial arrangements to pay the Host School and Geneseo if my Consortium Agreement is not approved or if I do not have sufficient aid to cover the balances at both schools.

Also, I grant permission to the Host school to release my financial aid and enrollment status to Geneseo.

Student Signature _____ Date _____

Before you submit your Consortium Request:

- ✓ Review this form to insure that you have completed ALL questions & gathered ALL documents.
- ✓ Attach ALL requested documentation with all 3 pages of this form.

Next Steps: Upon submission of this form & requested documentation, we will contact the Host School to verify your enrollment and billing information, with the next sections. Once the Host School has signed & returned the required form to our office, the form will be considered complete. However, you are still required to provide a copy of the final, official transcript upon completion of the course.

For Office Use Only:

Approved Denied Courses Applicable to Degree? Yes No

Notes:

Reviewed By _____ Date _____



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To Be Completed by the SUNY Geneseo’s Financial Aid Office (“Home” School)

The above-named student has requested a Consortium Agreement, attached, between SUNY Geneseo and your school. Based on the student’s request, SUNY Geneseo

- will forward payment** to your school from his/her available financial aid.
- will not forward payment** to your school. The student will be paying your school directly.

Student’s Financial Aid Information

Under this Agreement, SUNY Geneseo, agrees to process the student’s Title IV financial aid application and provide payment of funds, if necessary, for the consortium term. If the student has a balance due to Geneseo, that amount is paid first and any available financial aid will be forwarded to the Host School.

Available Financial Aid (after any Geneseo Charges) _____ **Anticipated Disbursement Date** _____

Financial Aid Counselor’s Signature _____ **Date** _____

Email Financialaid@geneseo.edu

Phone (585) 245-5731

Fax (585) 245-5717

To Be Completed by the Host School

Under this Agreement, the Host School certifies that the above-named student is enrolled during the consortium term. The Host School agrees to allow Geneseo to provide Title IV federal student aid and acknowledges the payment schedule outlined in the above section. The Host School will inform SUNY Geneseo if the student withdraws or fails to begin attendance during the consortium term, if possible.

Financial Aid and Enrollment Information

Course Information

Please provide the student’s registration information or other proof of course/program enrollment.

Enrollment Term:

- Summer 2024
- Fall 2024
- Winter 2025
- Spring 2025

Course Number	Course Name	Credit Hours

Will the student’s bill be deferred until his/her financial aid is processed at SUNY Geneseo? Yes No

Student Charges

Please provide the following amounts or attach a copy of the current student bill.

Tuition _____ **Fees** _____ **Other mandatory fees/charges** _____

Financial Aid Officer’s Signature _____ **Date** _____

Phone (____) _____ **Fax** (____) _____ **Email** _____

Please return to the SUNY Geneseo, Office of Financial Aid via fax: 585-245-5717 or financialaid@geneseo.edu