



# How to register and earn PD credit:

## Step #1 - Register for workshops at

<https://www.geneseo.edu/gold/app/browse>

**Workshop Registration**  
Browse and register for GOLD workshops. Be sure to check out your account to see what

Filter  Certificate: Any Series: Any

**Human Resource Foundations**

To earn Professional Development elective workshop credit, please follow these three steps:

- Step #1: Open a new tab in your preferred web browser, and copy and paste the following LinkedIn Learning URL into a browser of your choice:
  - <https://www.linkedin.com/learning/human-resources-foundations?u=76115978>
- Step #2: Please register for the *Human Resource Foundations* elective workshop via GOLD; click the Green button that says "Register for School of Business Professional Development."
- Step #3: After finishing the LinkedIn Learning course, please download your certificate of completion and upload it to the following Google Form:
  - <https://forms.gle/d13nudjA1RAVLkkr7>

Once you have submitted the form, your GOLD account will be updated and credited within two business days.

**Unconscious Bias**

To earn Professional Development elective workshop credit, please follow these three steps:

- Step #1: Open a new tab in your preferred web browser, and copy and paste the following LinkedIn Learning URL into a browser of your choice:
  - <https://www.linkedin.com/learning/unconscious-bias-14822310/why-identify-your-bias?u=76115978>
- Step #2: Please register for the *Unconscious Bias* elective workshop via GOLD; click the Green button that says "Register for School of Business Professional Development."
- Step #3: After finishing the LinkedIn Learning course, please download your certificate of completion and upload it to the following Google Form:
  - <https://forms.gle/d13nudjA1RAVLkkr7>

Once you have submitted the form, your GOLD account will be updated and credited within two business days.

Register for School of Business Professional Development

Follow the step-by-step instructions

Remember to register!

**GOLD**

Whatever business you're in, there's a fundamental need to support the people that work there. That's where human resources comes in. In this course, HR expert Wayne Cascio provides a comprehensive guide to the field of human resources. Wayne ensures new HR professionals are well versed in their core responsibilities: from attracting, interviewing, and hiring candidates to establishing a pay strategy and creating systems for internal training and development. Wayne also discusses the role that HR plays in career development, performance management, and managing an international workforce.

Sun, Jan 21, 2024  
11:58 PM - 11:59 PM  
LinkedIn Learning - To to access the course, please copy and paste the following URL into your browser of choice: <https://www.linkedin.com/learning/human-resources-foundations?u=76115978>

Instructor(s):  
Delbert Brown - Director of Student Services, School of Business  
Series: School of Business Professional Development  
Program: APPROVED ELECTIVE WORKSHOP

**Competencies:**  
School of Business: Elective Professional Development Credit via LinkedIn  
School of Business: Online Professional Development (PD) Workshop

297/300 seats remaining

Register for School of Business Professional Development

We're all biased. Our experiences shape who we are, our race, ethnicity, gender, height, weight, sexual orientation, place of birth, and other factors lens with which we view the world. In this course, expert Stacey Gordon helps you recognize and acknowledge your own biases so that you can prevent them when making decisions, and prevent your organization from making calls based on a biased viewpoint. Stacey also discusses the most common forms of bias: halo bias, perception bias, and confirmation bias. Stacey also discusses the negative effects of bias on your organization, as well as the benefits to be realized by uncovering bias in decision-making processes. Stacey outlines strategies for overcoming personal and organizational bias.

Sun, Jan 21, 2024  
11:58 PM - 11:59 PM  
LinkedIn Learning - To to access the course and paste the following URL into your browser of choice: <https://www.linkedin.com/learning/unconscious-bias-14822310/why-identify-your-bias?u=76115978>

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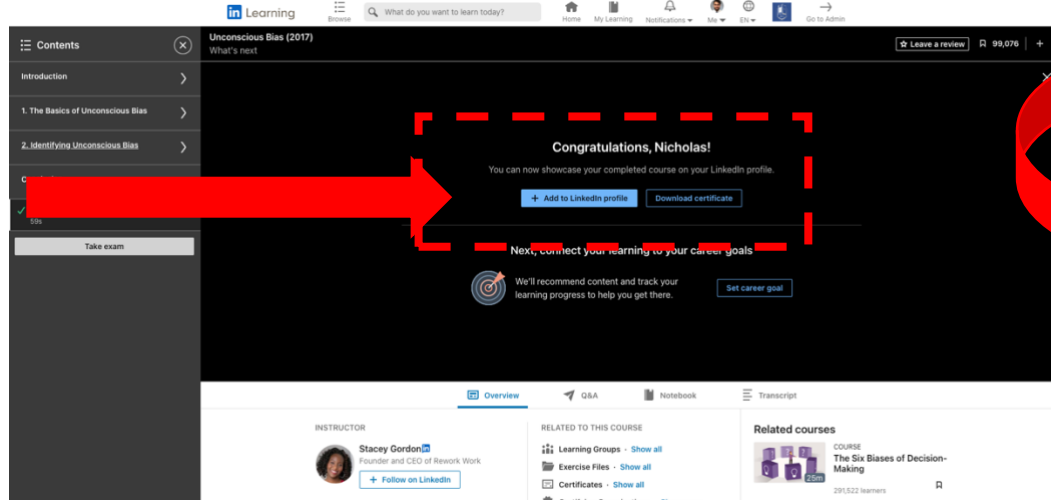
Register for School of Business Professional Development



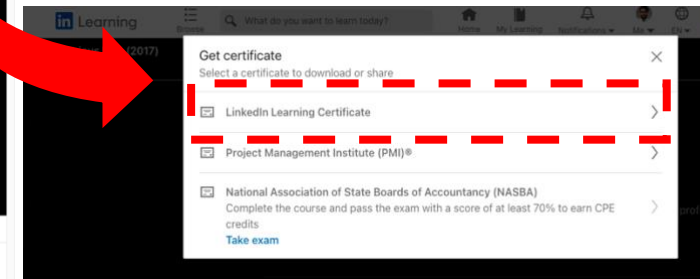


**STEP #2** - After completing the LinkedIn Learning courses, please download your certificate of completion as a .PDF file.

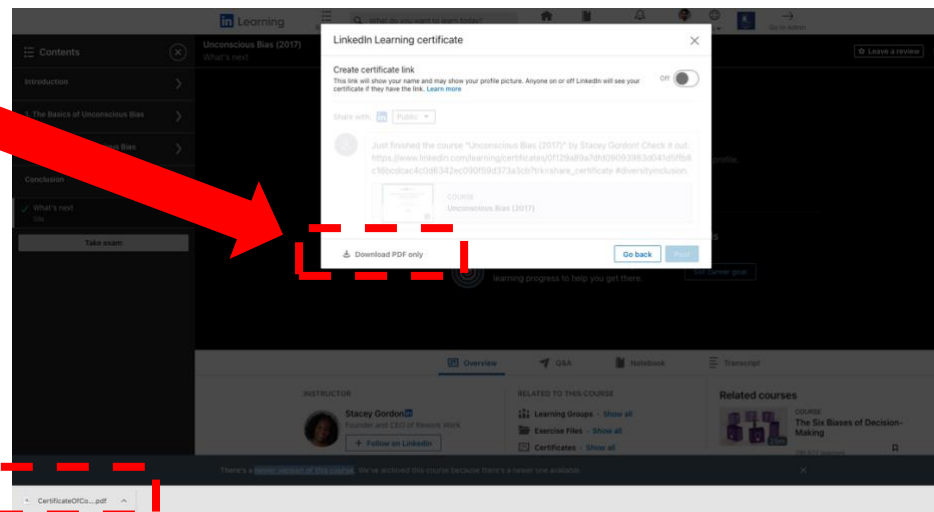
Click  
"Download  
certificate"



Then, "LinkedIn  
Learning Certificate"



Lastly, "Download  
PDF only"



*Remember to  
save the .PDF to  
your computer!*





**Step #3 - Upload your certificate of completion to the following Google Form:**  
**Form: <https://forms.gle/ZB34TxWoJiFjj2QX9>**



https://docs.google.com/forms/d/e/1FAIpQLScjnU\_54QlCcQrKotLhFp20K7SOIzZWR2bcsSRxtigWW10HeA/viewform

**School of Business**  
SUNY Geneseo

School of Business Asynchronous Online PD Workshop Series: Spring 2024

Hello, Students!

After finishing your LinkedIn Learning course, please download your certificate of completion and upload it using the form below.

Once you have uploaded your certificate to the form, your GOLD account will be updated and credited within **two business days**.

The deadline to complete your LinkedIn Learning courses for PD credit and upload your certificate of completion is **Wednesday, May 8th, 2024. This form will close at 11:59 PM on 5/8/24.**

If you have any questions about the School of Business asynchronous online PD workshop series, please e-mail Ms. Donna Diver at [diver@geneseo.edu](mailto:diver@geneseo.edu).

Read the directions



Complete the form



Upload LinkedIn Learning Certificate



Please upload your LinkedIn Learning certificate of completion here: \*

Your LinkedIn Learning certificate of completion MUST be uploaded as a .PDF file.

[Add file](#)

of your response will be e-mailed to [diver@geneseo.edu](mailto:diver@geneseo.edu)

[Submit](#) [Clear form](#)

Submit form

