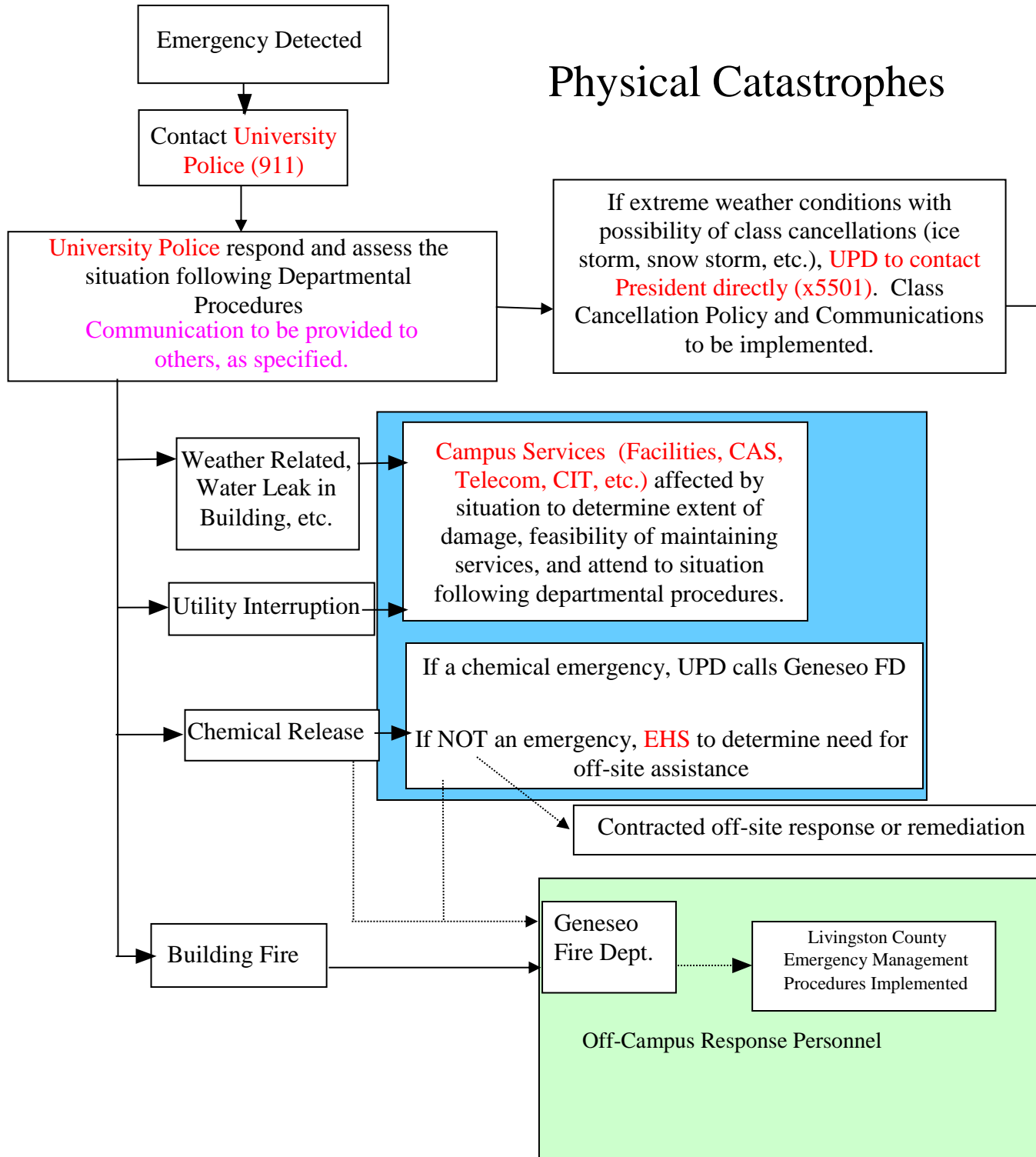


Physical Catastrophes



Communication

If minor situation: (leaking water main, electrical outage, etc - typically interrupted service to a small number of buildings) UPD to notify **contact person of affected departments, and associated VPs** of occurrence. Responding personnel will provide estimated time to restore service through phone calls, email and/or printed signage.

If major occurrence: **VP Student and Campus Life (x5618)** to be notified by University Police. **VP Student and Campus Life and UP** to notify **VP Administration and Finance (x5601)** immediately and will communicate to other VPs/President, as necessary. **Responding Personnel** will communicate progress to appropriate VP/Provost.

In cases of extreme weather conditions with possibility of class cancellation, UPD to contact **President directly**.

Campus communications, SUCF emergency declarations, etc., will be determined and implemented at the **cabinet level**.

All communications to media (other than class cancellation announcements) will be through **Office of Communications and Marketing (x5516)**.