GENESEO Phased Retirement Eligibility Application

I. Faculty Member Information:

Name:	Rank:
Department:	Telephone extension:
Brief description of your proposed program for phased retirement, please include the semesters you plan to teach and the specific courses for each semester, as applicable (Example 1: Fall 2017 – INTD 2XX, Spring 2018 – INTD 3XX OR Example 2: Fall 2017 & 2018 – INTD 2XX):	
Proposed academic term to commence phased retirement:	

I am interested in taking advantage of the Phased Retirement Program for Faculty and request that my application be considered. If approved, I understand that I will need to submit an irrevocable letter of retirement and sign the Phased Retirement Program Agreement.

Employee Signature:_____ Date:_____

II. Acknowledgements/Approvals

A. Department Chair:

Signature:_____ Date:_____

B. Human Resources:
- Employee is 55 years or older
- Employee is full-time
- Employee has at least ten years of full-time service

Signature:_____ Date:_____

C. Provost:
- Approved
- Disapproved

Signature:_____ Date:_____

D. College President
- Approved
- Disapproved

Signature:_____ Date:_____