LEADERSHIP DEVELOPMENT CERTIFICATE PROGRAM

Summary:

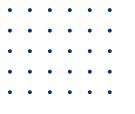
The Leadership Development Certificate Program was developed as a way to offer leadership training and campus-level certificates online.

Process:

This program was split into three different tracks: Leadership Overview, People-Centered, and Organization-Centered. This was done so participants can use this program to cater to their specific needs and goals. These traces and courses were chosen from LinkedIn Learning. They were chosen using three criteria: the length of each course being around one hour long, the popularity of the course, and how recently the course was created or updated. These measures were crucial in creating worthwhile tracks with long shelf lives.

Possible Uses:

- Supplemental work as a part of the Live Leadership training
- A program for individuals new to or interested in leadership going forward, as a part of succession planning
- A way to earn Professional Development (PD) credits for student leaders on campus



TOPICS COVERED IN EACH TRACK

Track 1: Leadership Overview

The leadership track provides a general overview of many topics considered crucial to a good leader. Topics include:

- leadership skills
- diversity and inclusion
- executive leadership
- meeting skills
- organizational leadership
- teams and collaboration

Track 2: People-Centered Leadership

The people track enables participants to lead individuals and groups of people more effectively, dealing more with the human side of the business. Topics include:

- coaching and mentoring
- communication
- teams and collaboration
- talent management
- diversity and inclusion
- management skills

Track 3: Organization-Centered Leadership

The organization track works to solve real-life business problems thereby supporting the business while providing each individual participant with increased expertise in an area previously unknown to them. Topics include:

- business strategy
- executive leadership
- descision making
- crisis management

- nonprofit management
- executive leadership
- meeting skills

TRACK 1: LEADERSHIP OVERVIEW

The leadership track provides a general overview of many topics considered crucial to a good leader. *Developing Your Leadership Philosophy* and *Inclusive Leadership* are courses that are on all track lists and are required. Choose 4 additional courses to complete the certificate.

Complete 6 out of 10

- 1. Developing Your Leadership Philosophy
- 2. Inclusive Leadership
- 3. Leadership Tips, Tactics, and Advice
- 4. Leadership Foundations: Leadership Styles and Models
- 5. Skills for Inclusive Conversations
- 6. Leading Productive Meetings
- 7. Leading Effectively
- 8. Leading with Innovation
- 9. Leading and Working in Teams
- 10. Collaborative Leadership



TRACK 2: PEOPLE-CENTERED LEADERSHIP

The people track enables participants to lead individuals and groups of people more effectively, dealing more with the human side of the business. *Developing Your Leadership Philosophy* and *Inclusive Leadership* are courses that are on all track lists and are required. Choose 4 additional courses to complete the certificate.

Complete 6 out of 10

- 1. Developing Your Leadership Philosophy
- 2. Inclusive Leadership
- 3. Coaching Skills for Leaders and Managers
- 4. Being a Good Mentor
- 5. Communicating with Confidence
- 6. Leading and Working in Teams
- 7. Leading Your Org on a Journey to Allyship
- 8. Interpersonal Communication
- 9. Creating a Culture of Collaboration
- 10. Human-Centered Leadership



TRACK 3: ORGANIZATION-CENTERED LEADERSHIP

The organization track works to solve real-life business problems thereby supporting the business while providing each individual participant with increased expertise in an area previously unknown to them. *Developing Your Leadership Philosophy* and *Inclusive Leadership* are courses that are on all track lists and are required. Choose 4 additional courses to complete the certificate.

Complete 6 out of 10

- 1. Developing Your Leadership Philosophy
- 2. Inclusive Leadership
- 3. Transitioning from Manager to Leader
- 4. Critical Thinking for Better Judgment and Decision-Making
- 5. Decision-Making Strategies
- 6. Managing in Difficult Times
- 7. Executive Leadership
- 8. Executive Presence on Video Conference Calls
- 9. Leading Productive Meetings
- 10. Leading Productive One-on-One Meetings



LEADERSHIP DEVELOPMENT CERTIFICATE PROGRAM TRACKING

Use this checklist to keep track of your progress. For all tracks, you must complete *Developing Your Leadership Philosophy* and *Inclusive Leadership*. To complete a certificate track, select 4 electives to complete.

- Developing Your Leadership Philosophy
- □ Inclusive Leadership

Track 1: Leadership Overview



Track 2: People-Centered Leadership





