

Livingston County CARES, Inc.

Approved Minutes of Board of Directors Meeting

Wednesday, November 28, 2007

The Board of Directors met in the MacVittie Board Room at SUNY Geneseo on Wednesday, November 28, 2007. The meeting was called to order at 3:35 PM. The following board members were present: Kurt Christiansen, Lyle Lehman, Dan Dimpfl, Tom Matthews, Kay Fly, Jerry Alonzo, Wes Kennison, Cyndi Oswald, B. J. Scanlon, Jen Delcourt and guest Amanda Flannery

Amanda Flannery, student at SUNY Geneseo was introduced to the board as a candidate to fill a vacant seat on the board of directors.

The first order of business was approval of the minutes of October 24, 2007. Christiansen moved and Kennison seconded a motion to approve the minutes. The minutes were approved.

Treasurer Lyle Lehman reported on finances. The bank balance on 11-28-07 was \$9,438.89. Checks issued since the October meeting totaled \$4,525 and included the following: Geneseo Travel, \$1,500 for January trip deposit; Presutti Law Office, \$525.00 for filing corporate papers with Albany and IRS; and Moore Community House, \$2,500.00 for furnishing the restored child care center. Deposits since the October meeting totaled \$16,954.81. Kennison moved and Alonzo seconded a motion to receive the financial report. The motion passed unanimously.

Matthews reported that he "revisited" the trip insurance policy and talked with Andrew Chanler to determine if we needed coverage and if we were paying a reasonable amount. Chanler recommended that we provide the insurance for all trip participants. He pointed out that if someone on a work trip had a family emergency travel would be covered and that medical insurance would kick in immediately and provide assistance. Chanler believes that the amount being charged by HOPE Unites is reasonable. Board members agreed that the trip insurance should be provided.

Matthews informed the board that Stan Rutherford, former Chair of Communications at the college wanted to donate his book collection to Mississippi and that he had made a connection with a member of the faculty at Southern Mississippi in Gulfport. Rutherford will pay for the shipping but may need some assistance with packing the books. The board discussed the potential PR value and agreed that it could be a Livingston CARES project but that we should make sure it is understood that we will not become a collection agency for donated books.

Update on the Mississippi work trips:

January trip – filled – 26 spaces

February trip – 12 spaces reserved

March trip – 54 spaces filled with paid deposits and a wait list
May trip – 25 spaces reserved

Dimpfl informed the board that the May trip will be during the same time as a major Habitat for Humanity project involving Jimmy Carter and the Habitat International organization involving over 2500 people in Biloxi. The Salvation Army agreed to reserve the 25 spaces for our May Trip and we will be on the Salvation Army side of Yankie Stadium. The dates of the May trip is May 18th-24th.

Scanlon reported on Good Search – a website that is a search engine division of Yahoo. Every time the search engine is used, one cent is donated to a charity. Livingston CARES has been registered for 2 months and \$10.00 has been earned for our charity.

Matthews reported that the January work trip was under priced and that five students asked for assistance. As a result of paying the \$6500 for airfare and \$1100 for insurance to Hope Unites, the board needs to appropriate additional money to cover car rentals and contributions to the host agencies in Biloxi.

Lehman moved and Dimpfl seconded a motion to approve \$1200.00 for car rentals during the January trip. The motion was approved unanimously.

Alonzo moved and Dimpfl seconded a motion to provide \$500.00 in contributions to the Salvation Army and/or the host churches overseeing the recovery work. The motion was approved unanimously.

Matthews recommend Amanda Flannery be elected to the board of directors for a 2 year term. Kennison moved and Delcourt seconded a motion to elect Flannery to the second student seat on the board. Flannery was elected unanimously.

The concept of soliciting contributions at the holiday time as an alternative form of gift giving was approved by consensus of the board. A letter and gift envelopes will be mailed to faculty and administrators in December.

The meeting was adjourned at 4:30 PM.

Submitted by
Kay Fly, Secretary

Next meeting scheduled for January 30, 2008 from 3:30-4:30 PM in the MacVittie Board Room.