

Livingston County CARES, Inc.

Approved Minutes of Board of Directors Meeting

Wednesday, March 11, 2008

The board of Directors met in the MacVittie Board room at SUNY Geneseo on Wednesday, March 11, 2008. The meeting was called to order at 3:30 pm. The following board members were present: Jerry Alonzo Dan Dimpfl, Jennifer Delcourt, Amanda Flannery Kay Fly Richard Hathaway, Kathleen Jones Lyle Lehman, Tom Matthews BJ Scanlon and Doug Wilson.

The first order of business was approval of the minutes of January 30, 2008. Jones moved and Wilson seconded a motion to approve the minutes. The minutes were approved.

Report from Treasurer Lyle Lehman on finances

January

Bank balance 12/31/07	\$14,606.12
Six Deposits	+ 3,100.00
Four withdrawals	- 1,365.93
Interest earned	+ 3.58
Ending balance 1/31/08	\$16,343.77

Deposits

Fees paid for trips	\$ 3,100.00
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Expenses

Reimbursement van rentals	\$875.93
Registration/Insurance Fees	\$ 490.00

February

Bank balance 1/31/08	\$16,343.77
Eight deposits	+19,920.00
Five withdrawals	- 4,258.18
Interest earned	+6.12
Ending balance 2/29/08	\$32,011.71

Deposits

Fees paid for trips	\$9,920.00
Senator Volker grant	\$10,000.00

Expenses

Reimbursement of expense	30.18
Gifts for Biloxi families	48.00
Deposit for bus, March, May	3100.00
T-shirts for Feb. trip	80.00

March 1-12/08 (preliminary figures)

Balance 2/29/08	32,011.71
Deposits	1,132.00
Expenditures	13,068.00
Balance 3/12/08	20,075.71

Greenhouse Project: Matthews reported that Connie Rocco advised not to send students to the green house on the March trip. Matthews suggested that we not send a donation for the greenhouse until we are confident that the project will move forward. Matthews said that one of the jobs for our students on the March trip will be landscaping a school and we hope that the outcome will continue to forge relationships with people in Biloxi even if some students do not get an opportunity to work with home owners.

Community Outreach: Scanlon reported that he and Matthews met with the town supervisors of Avon and Livonia to discuss Livingston CARES and to expand Livingston Cares to other towns in the county. Scanlon will be making a presentation on March 27th to the Avon Town Council. He plans to involve some of the students that are going on the March work trip. He also plans to follow up with the Livonia supervisor.

Matthews is planning to send BJ Scanlon to staff a Livingston CARES booth at some of the summer festivals and community fairs in June and July. We need skilled labor on the work trips and this outreach might be a way to recruit some carpenters and other skilled craftsman to join our trips. Dimpfl indicated that Habitat has skilled people working on every habitat project.

Share & Care Dinner: Jones reported that the Methodist Church is reserved for our dinner on April 23rd. KC Bailey will be doing a presentation, a 15 minute video about the work trips. Jones indicated she would like stories from March trip participants and Delcourt to help recruit a couple of volunteers. Jones asked Fly to recruit students to do set up and clean up at the dinner. The menu for the dinner would be pasta and gumbo. Scanlon reported that he will be sending flyers about the dinner to town supervisors. Matthews inquired about inviting Volker to say a few words. The board agreed and an invitation will be sent to the Senator. Matthews asked if we should sell tickets for the dinner. Dimpfl said that the Livingston County Habitat for Humanity dinner is on Saturday, April 19 and recommended that we just ask for donations at the door. Scanlon suggested Phil Natoli be invited to solicit donations. Jones suggested that the deadline for reservations be Monday, April 21. She will be placing ads in the Penny Saver and the Livingston County News.

February & March Trips: Matthews reported that Chris Lynch had done a great job leading the February trip but was sick and ended up having a heart operation the week after he returned from Biloxi. Matthews indicated that the March trip was filled. Delcourt reported that the orientation for the March trip had gone well and 48 people showed up.

Information was sent to those that could not attend. Matthews said that the t-shirts had been picked up and that he was giving out notebooks so students could journal while on the trip. Four student affairs staff will be going on the bus trip to Biloxi.

May Trip: Dimpfl said that he will know the number of people going on the May trip by Friday. He said that 20 seats have been reserved. Matthews and Dimpfl recommended that we set the fees at \$350.00 for students and \$400.00 for non-students. Alonzo asked if there would be any car rentals. Matthews said that the Salvation Army has cars. Dimpfl said that the HOPE Unites insurance covers the cost of emergencies in case someone needs to be sent home. Last May two people went to the emergency room. Matthews reported that the Financial Assistance Committee approved two requests for financial assistance for the May trip. Alonzo moved and Hathaway seconded a motion to charge students \$350.00 and non-students \$400.00 and those providing their own transportation \$50.00. The motion carried.

Donations to Salvation: Matthews reported that the Salvation Army site may go out of existence later this year and it will be turned into a youth recreation area for the City of Biloxi. Matthews asked that we wait until next month to decide if we should send a contribution to the Salvation Army.

Geneseo Outing Club Request: Matthews referred to the material submitted by the Outing club and their request for \$400.00. Alonzo indicated that he was checking with the office that oversees non-profits to see if we can give to other non-profits. Lehman suggested that it fits our charter but was unsure if we can give to another non-profit. He said that if someone donates a check for hurricane relief it cannot be used for other purposes or projects. Alonzo moved that we allocate \$400.00 from the Volker fund to assist the Outing Club trip with expenses for their March 2008 trip to clean up the Ohio River. Jones seconded and the motion carried.

Habitat for Humanity: Dimpfl reported that Habitat would possibly be supporting houses in 3 year cycles. He said that Habitat wanted to stay involved with the students on campus. Alonzo suggested that Habitat offer classes for students to help develop their skills in building and constructing houses.

April Meeting: Next meeting scheduled for April 23rd at 4:30 pm just prior to the dinner at the Methodist church.

The meeting was adjourned at 4:30pm.

Submitted by
Kay Fly Secretary