

# Livingston County CARES Inc. Board of Directors Meeting

November 18, 2009

## Draft Minutes

The Board of Directors met at the MacVittie College Union Boardroom on Wednesday, November 18, 2009. The following board members were present: Tom Matthews, Kay Fly, Karen Bailey, Lori McEvoy, Lyle Lehman, Dan Dimpfl, Marissa Evarts, Dan Hart, Wes Kennison, Elise Arneson, and Andrew Demosthenous.

Matthews called the meeting to order at 3:00pm.

**Approval of the minutes:** Lehman made a motion to approve and Fly seconded a motion to approve the minutes of the September 23, 2009 board meeting. The minutes were approved.

**President's Report:** Katie Rogers away at a VISTA training. We made \$2100 from our Gumbo Dinner. The expenses were \$500.

**Discussion:** Kennison said that two events were talked about in the community; the Charities Spelling Bee and the Gumbo dinner. Dimpfl asked how many students bought tickets. Matthews said that it was mostly community members that bought tickets. Hart said that students complained about the price. Hart asked if we could change the price for students next time. Dimpfl stated that even though it was a high price for gumbo it really is for a donation. Matthews stated that for every discounted ticket we lose money. Matthews said that we would do a thank you dinner for the students in the spring. Hart said that we would get more students if the ticket price were less. Kennison said that we could experiment with a limited number at a discount price. Lehman said that we will get the support from the community and that the students are doing other fundraisers. Matthews said that we should have our thank you dinner after the March trip. Kennison said that we should not conflict with other dinners such as the Hearthside Cats and Marco Polo dinners which are in February and March. Matthews suggested we have our thank you dinner at the end of March. Evarts said that a week after the trip would work out. Matthews said that we could have it on Monday, March 29<sup>th</sup>. Evarts said that we might get last minute requests for the Gumbo Dinner. Kennison said that last minute requests were ok as long as we kept Glen McClure informed. Matthews said that we could have our thank you dinner in late March and then have the gumbo dinner in April. Lehman suggested having the gumbo dinner on a Friday night but other board members suggested that people like to go out on Fridays and that Thursday seemed to work out well.

**Work trips:** Matthews reported that the January and March trips were filled. He said that the March trip had a short waiting list. Matthews said that we had a carload filled for the February trip and we needed more people. He said that we have to confirm the reservations for the Feb. trip 60 days in advance (December 14).

Matthews stated that we will be posting the May trip shortly. Matthews said that there would be a meeting on Dec. 2<sup>nd</sup> for the people going on the January trip. He also reported that CARES will dedicate a tree donated in the Katrina Memorial Park in Biloxi with funds donated by the Geneseo and Livonia Garden Clubs.

**Service projects discussion:** Kennison said that there are service projects cropping up around campus, each one with problems, that the college is not set up to handle such as purchasing equipment etc. Kennison said that Livingston Cares is set up to receive tax deductible donations. Kennison further added that Livingston Cares could hold money that the college is not able to do and that we could play a meaningful role helping these service projects. Kennison said that a bank account is needed that the foundation will no longer provide. Kennison added that International Relations couldn't collect money for 2x4's. Matthews said that giving gifts to other agencies is a violation of the foundation's charter. Matthews suggested we defer this topic to our next meeting.

**Treasurer's report:** Kennison moved and Bailey seconded a motion to receive the Treasurer's report. The motion was approved.

**Fund raising:** Hart said that \$400 was raised from the haunted House event. The A cappella concert will be on December 5<sup>th</sup>. It will be \$5 a ticket for everyone. Matthews said that the concert was mentioned in the local newspaper.

**Action item:** Mathews asked for a motion to approve \$837 check for liability insurance. Dimpfl moved and McEvoy seconded a motion to approve the check for the insurance. The motion was approved. Matthews asked for a motion to approve himself as the leader for the January trip and Rogers, Evarts and Hart as the leaders for the March trip. Bailey moved and Kennison seconded the motion to approve the leaders of the trips. The motion carried.

**Discussion of role of Board members:** Lehman said that the compliance committee needs to meet. He said that the committee would be making sure we file our forms, looking at regulations and what we publish on our web site. Lehman also said that the compliance committee would be reviewing our by-laws and policies such as attendance at meetings.

**Announcements:** Mathews stated that students would be doing a morning of service throughout the county in April. It will be a general clean up event. Matthews said that it would get the students outside of Geneseo. Bailey said that in Feb. 07 she had worked for Larry in Mississippi, that he took them to all the hard hit areas and that he called her just to check in. Dimpfl said that RIT and Geneseo's Habitat students helped out last winter and were consistent in showing up.

The meeting was adjourned at 4:00pm. Minutes submitted by Kay Fly, Secretary.

**Next meeting: January 20, 2010.**

Submitted by Kay Fly, Secretary