

Livingston County CARES Inc. Board of Directors Meeting

Wednesday, June 23, 2010

Draft Minutes

The Board of Directors met at the MacVittie College Union Boardroom on Wednesday, June 23, 2010. The following board members were present: Tom Matthews, Dan Dimpfl, Dave Parfitt, Andrew Demosthenous, Joan Ellison, Kathleen Jones, and Wes Kennison

Matthews called the meeting to order at 3:40pm.

Approval of the minutes: Ellison made a motion to approve and Dimpfl seconded a motion to approve the minutes of the April 26, 2010 Board meeting. The minutes were approved with two corrections: Kevin Fetter should be Kevin Felter and under President's Report, second to last sentence, correct El sauce to El Sauce.

President's Report: Tom Matthews reported that Lyle Lehman would not be in attendance and he would present the Treasurer's Report.

Financial Report: In Lyle's absence, Tom presented the financial report. (See Attached) Balance in budget is between \$12,000 and \$13,000. Recommend Gumbo to Go to be held twice yearly (if Philanthropic Chefs are willing). Volunteer Dinner contributions were \$691. Taxes for 2009 have not been filed; an extension was requested to August 2010 for filing.

Work Trips: The Board reviewed the recommendations of Officers and Staff for the proposed budgets for the 2010-2011 work trips. Scenario 1 recommends charging the student/faculty/leader air fare plus \$200; Scenario 2 recommends charging the student/faculty/leader \$225 plus air fare. It was also recommended that there would not be a March bus trip. This means that there will be 3 trips of 28 people and a fourth with 14 people. Jones made a motion, seconded by Dimpfl to approve the recommendations/budget proposals in Scenario 1; discussion took place; motion carried. Tom asked for approval for the 2011 trip leaders: January (Tom Matthews), February (Lisa Burns), March (Matt Jordan as staff trip leader and Dan Hart as student trip leader). Kennison made a motion, and seconded by Jones to approve the leaders. Motion carried.

El Sauce Project: (see attached basket project). There is a total of \$425.18 in the account. Discussion took place regarding the request. Parfitt made a motion, seconded by Jones to approve the request. Motion carried. Matthews will follow up requesting a written report on how the money is spent. The account will not be closed.

HEROS: This is a VISTA project with no new monies for expansion of the program or a new VISTA. The mentoring program in Keshequa Central School is going well, with an anticipated opening of a similar program for junior high students in the Dansville Central School. Two SUNY Geneseo students have volunteered to coordinate the

program with support from Kay Fly and the Psychology Department. The Jr. HS Principal in Dansville is excited and very supportive. No work has been done in Mt. Morris for a year and York Central School never got off the ground. Ellison asked if there was a connection with the focus group held in Dansville regarding the high teen pregnancy rate (clarified, that the rate has decreased significantly). Matthews did not believe there was a connection; Ellison will follow through. Kennison made a motion, seconded by Dimpfl to approve the establishment of a HEROS Project account. Motion carried. Matthews reported that \$176.76 will be deposited in the account.

Catholic Charities: A request has been made to assist with a project to insulate under a trailer, supplies will be provided. The request is for 2-3 students to assist. Discussion took place. Dimpfl pointed out that the more students involved, the quicker the project could be completed. It was questioned whether the project needed to be completed during the summer months (less students available) or could wait until the fall. Matthews indicated that it could probably wait until the fall; Demosthenous said he could get students to assist over the summer. Dimpfl made a motion, seconded by Kennison to approve participating in this project. Motion carried.

Haiti Relief Fund: Kennison explained two possible projects: a Mobile School Project and Reforestation Project.

Mobile School Project: the focus is to start kids ages 4-7 on an educational path. Haiti has seen a significant decline in school attendance since the earthquake because parents are fearful of building collapse. This program would visit remote areas to start training for teachers. The success of the project is dependent upon 'tool boxes as a resource', each cost \$800.

Reforestation Project: there has been a significant loss of agriculture due to erosion. The project supports sustaining a tree nursery. The start-up cost for one tree farm (fruit trees e.g., mango, papaya, banana) is \$2500, and then it would be self-sustaining.

Currently there is \$5200 in the fund, \$1500 has already been provided for two families at the request of Dr. Rose-Marie Chierici, the chair of the Anthropology Department and a native of Haiti. Dr. Chierici also heads a foundation called HOPE. Discussion took place about making a careful and deliberate decision, not necessarily to clear out the account. These two projects are part of Dr. Chierici foundation, HOPE.

Discussion continued as to the benefits of an educational program versus a business. Jones made a motion, seconded by Dimpfl to support one Tree Farm and three Tool Boxes; motion carried.

Governance By-Laws: Kennison reviewed the changes, in italics. Recommended Changes are in the title, Articles 3, 6, 7, and 9. Action on amending the By-Laws will be postponed to the next meeting.

Compliance Committee: The Board was asked to review the attached document. Recommendations on compliance will be placed on the agenda for the next meeting.

Members present concurred that many would not be able to attend the July 21st meeting. Several dates in August were suggested. Matthews will poll the Board for a 'best date'.

Meeting was adjourned at 4:50 PM.

Respectfully submitted by Joan Ellison

April 2010 Financial Report

Beginning Balance	3-31-10	\$25,491.14
8 deposits		+ 7,444.10
12 withdrawals		- 12,263.49
Interest Paid		+ 2.76
Ending Balance	4-30-10	\$23,674.51

Deposits

Haiti Relief	3,361.36
Ghana Relief	804.55
Gumbo-to-Go Dinner (fundraiser)	2,277.00
Livingston CARES (donation)	1,001.19

Withdrawals

Refunds/Reimb. (March Trip)	\$ 671.12
Housing/Food (March Trip)	6,750.00
Tickets/Rental for Gumbo-to-Go	652.27
Air Fare (May Trip)	3,192.00
Check Error	.61
Requisition/Ins. (May Trip)	997.50

Ghana Project

Deposits	\$ 804.55
Expenses	-0-
Balance	\$ 2,591.55

Give Kids the World

Deposits	-0-
Expenses	-0-
Balance	\$ 953.68

Haiti Relief

Deposits	\$ 3,361.36
Expenses	-0-
Balance	\$ 6,365.69

Livingston CARES

Bank Balance	\$23,674.51
Special Projects	9,910.92
Balance	\$13,763.59

May 2010 Financial Report

Beginning Balance	4-30-10	\$23,674.51
13 deposits		+ 5,030.55
6 withdrawals		- 4,255.77
Interest Paid		+ 2.97
Ending Balance	5-31-10	\$24,452.26

Deposits

Trip Fees – May	\$1,450.00
Jail Break (fundraiser)	907.78
Thank You Dinner (donations)	691.00
Gumbo-to-Go Dinner (fundraiser)	578.27
Haiti Project	696.82
Ghana Project	231.50
El Sauce Project	425.18
Livingston CARES (donation)	50.00

Withdrawals

Haiti Family Resettlement	\$1,575.00
Ghana T-shirts	800.32
Supplies for Gumbo-to-Go	57.62
Van Rental Reimburse. (May Trip)	1,671.85
Gas/Parking Reimburse. (May Trip)	79.25
Checks	5.73

Ghana Project

Deposits	\$ 231.50
Expenses	866.32
Balance	\$ 1,956.73

Give Kids the World

Deposits	-0-
Expenses	-0-
Balance	\$ 953.68

Haiti Relief

Deposits	\$ 696.82
Expenses	1,575.00
Balance	5,487.51

El Sauce Project

Deposits	\$ 425.28
Expenses	-0-
Balance	\$ 425.28

Livingston CARES

Bank Balance	\$24,452.26
Special Projects	8,823.20
Balance	\$15,629.16

Note: June expenses to date \$2,894.18 leaving a balance is Livingston CARES of \$12,734.98

