

# Livingston County CARES Inc. Board of Directors Meeting

August 19, 2009

## Approved Minutes

The Board of Directors met at the MacVittie College Union Boardroom on Wednesday, August 19, 2009. The following board members were present: Tom Matthews, Elise Arneson, Andrew Demosthenous, Katie Rogers, Daniel Dimpfl, Niles Christiansen, Lyle Lehman, Karen Bailey, Jerry Alonzo, and Cynthia Oswald.

Matthews called the meeting to order at 3:00pm.

**Approval of the minutes:** Lehman made a motion to approve and Dimpfl seconded a motion to approve the minutes of the June 17, 2009 board meeting. The minutes were approved.

**President's Report:** Matthews stated that a \$1400.00 deposit was paid for the January trip for 28 reservations on Jet Blue from Buffalo to New Orleans. He reported that the February trip will require a deposit of \$700.00 in a few days. The reservation for 14 people is on Air Tran from Buffalo to New Orleans. We will need a minimum of 10 participants and that the cost will be \$440.00 which does not leave sufficient funds to cover other expenses. Matthews suggested raising the fee for the February trip from \$525.00 to \$550.00t. Matthews has asked Karen Bailey to consider serving as trip leader for the February Trip. Matthews also reported that we will probably not get the Volker money this year. Matthews reported that the Livingston CARES website had been updated over the summer. Three people did the bulk of the work on the new site. Arneson did most of the copy, SUNY Geneseo SA Graphic artist, Kristen Fuest did the design, and Tracy Paradise from the Library did the implementation of the web site. Matthews asked for a resolution to thank Arneson for her work on the website. Alonzo moved and Bailey seconded a motion

“Whereas, Elise Arneson served as the AmeriCorps VISTA for the 2008-2009 academic year at SUNY Geneseo, and

Whereas, Elise Arneson, served as a key member of the Livingston CARES Board of Directors, and

Whereas, Elise Arneson, participated in the January trip to Biloxi, coordinated the registration for all four trips to Biloxi, served as the staff coordinator of the March Alternative Spring Break trip to Biloxi, organized and prepared the 2009 Livingston CARES Annual Report, coordinated the April Livingston CARES dinner, and prepared the content of the new Livingston CARES website,

Be it therefore resolved that the Livingston CARES Board of Directors expressed its deep appreciation to Elise Arneson for her outstanding service as a board member

and for her daily and weekly efforts that resulted in four very successful sold-out trips to Biloxi and for her final project on the new Livingston CARES website”.

The motion was passed with the understanding that the chair would draft the final resolution.

**Secretary’s Report:** Fly reported that she had been working on two projects; 100 Volunteers at which new students go to different sites throughout Livingston County on Labor Day to do a morning of volunteering and the Volunteer Fair at which organization representatives from the local community come to the college to talk to the students about volunteer opportunities. Fly also stated that Katie Rogers was in the process of talking to different agencies getting their “wish list” as far as service needs and we would make their needs available on the websites to interested faculty and staff.

**Treasurer’s Report:** See attached

**Fundraising Discussion:** Matthews stated that we need a fundraising goal of at least \$10,000. He asked Katie Rogers to read some of her fundraising ideas. Rogers cited letter-writing campaigns, bake sales, sponsor a mile, dinners, penny wars and celebrity wait-a-thon’s. Matthews said that this next year will be the 5<sup>th</sup> anniversary of hurricane Katrina and this could be a selling point. Matthews asked distributed donor envelopes and asked that the Board members recruit donors.

**Fees for Trips:** Matthews asked that the following be approved: the fees for participants for the January, March and May trips be \$425.00 for students and \$525 for non-students and for the February trip \$550 for all participants. Alonzo moved and Dimpfl seconded the motion. The motion passed.

**Committee Assignments:** Matthews asked Board Members to chair and/or serve on the fundraising committee, the scholarship committee, the compliance committee and the nominating committee. Lehman agreed to chair the compliance committee and Oswald agreed to serve on the committee. Fly agreed to chair the scholarship committee and Bailey agreed to serve on the committee. Alonzo agreed to chair the nominating committee and Dimpfl agreed to serve on the committee. Christiansen agreed to chair the fundraising committee and Rogers, Arneson and Demosthenous agreed to serve on the committee.

**Catholic Charities:** Matthews indicated that the new VISTA at Catholic Charities is Megan Webb. Webb participated in two Livingston CARES trips to Biloxi. We will be working with Webb on the local projects. Fly noted that Webb will be recruiting students at the Volunteer Fair.

The meeting was adjourned at 4:00pm. Minutes submitted by Kay Fly, Secretary.

**Next Meeting:** September 23, 2009 at 3:00-4:00pm in the MacVittie Board Room Board meetings will be scheduled on the last Wednesday of each month except December.