

## **Livingston County CARES Inc. Board of Directors Meeting**

**Wednesday, September 15, 2010**

### **Approved Minutes**

The Board of Directors met at the MacVittie College Union Boardroom on Wednesday, September 15, 2010. The following board members were present; Tom Matthews, Kay Fly, Joan Ellison, Kathleen Jones, Kevin Felter, Dave Parfitt, Dan Dimpfl, Dick Hatheway, and Andrew Demosthenous. Guests: Matt Jordan and Phil Natoli and Lisa Burns

Matthews called the meeting to order at 3:30pm.

**Introduction:** Matthews introduced Matt Jordan and said that he was helping to organize the work trips to Mississippi and would be the staff coordinator for the March trip. Matthews also introduced Phil Natoli, and Lisa Burns.

**Approval of the minutes:** Ellison moved and Dimpfl seconded a motion to approve the minutes of the June 23, 2010 meeting. The minutes were approved.

**Nominating Committee report:** Ellison reported the committee recommendations for new members to serve on the Board of Directors. Hatheway made a motion and Kathleen Jones seconded the motion to elect Matt Jordan, Philip Natoli and Lisa Burns as board members. The motion was carried. Ellison reported that the officers of the board, Matthews as Chair, Fly as secretary, and Lehman as treasurer, have agreed to serve another year. Ellison made a motion and Jones seconded the motion to elect the officers for another term. The motion carried.

**Treasurer's report:** In Lehman's absence Matthews presented the financial report. Matthews reported that Julie Matthews and the new intern, Kevin Cole were in the process of completing the taxes for 2009. Matthews reported that our new fiscal year will be July 1<sup>st</sup> through June 30<sup>th</sup>. Matthews asked the board members to review the financial reports attached to the meeting agenda.

**Work Trips:** Jordan reported that we were in the beginning stages of recruitment. Jordan stated that we had a table at the Volunteer Fair in early September and emails were being sent to students and fliers were put up for the first interest meeting, which will be on 9/23/10 at 7pm in the GOLD Leadership Center. Matthews reported that Camp Victor was closing and we would be utilizing the Methodist Camp SUMA in Biloxi and that we have reservations for all four-work trips. Matthews also reported that HOPE has received the funds for construction projects for 2011 and we should not experience some of the problems groups had in 2010 with work projects. Natoli asked how much it would cost the students. Matthews said that for the January and February trips the airfare is \$298.80 and \$225 for all other fees for a total of \$515.80. The March trip airfare will be \$321.80 and \$225 for all other fees for a total of \$546.80. Matthews stated that UUP will be sponsoring two scholarships to cover fees for members of UUP and that SA was considering subsidizing two students on each trip. The deadline and payment for the January and February trips will be October 25. The March trip deadline for paper work and a \$100 deposit will also be October 25. Matthews said that the \$100 was nonrefundable. There will be 28 seats for January and March and 14 seats reserved for February.

Parfitt reported on Give Kids the World, scheduled January 10<sup>th</sup>-January 16<sup>th</sup>. Parfitt said that the program provides for a child's last wish to go to Disney world through Make a Wish Foundation.. He said that families stay for free. Parfitt reported that 12 students participated in 2010. Two paid reservations have been made and 14 students attended the informational meeting.

**Projects:** Demosthenous reported that last year the board approved a project to insulate a trailer through our agreement with Catholic Charities. He also reported that Catholic Charities may also need a ramp for another trailer. Demosthenous is planning to recruit student volunteers and will do the project at the end of October. Ellison made a motion and Dimpfl seconded a motion to approve the project to build a ramp. The motion carried.

Matthews and Fly reported that the project "Geneseo Goes to Town" will include sending student volunteers to every town in the Livingston

County on a Saturday in April 2011. Last year students went to seven towns and the goal for this year is to do a project in all seventeen towns.

**Fundraising:** Matthews stated that thank-you's would be going to donors for Haiti relief along with a flier showing how the money was distributed. Matthews reported on plans for Gumbo to Go scheduled for Friday, October 15. Chef Glenn McClure is only available to do the dinner on that day and we may need to move the dinner to another location because of another event at St. Mary's Parish Hall. The Central Presbyterian Church may be available. Parfitt moved and Jones seconded the motion to approve the Gumbo to Go dinner on October 15 with all tickets priced at \$10.00. The motion carried.

**Discussion:** Matthews asked the board members to look at Article 3 of the Governance By-laws. A discussion ensued on the concept of creating memberships in Livingston CARES. Dimpfl asked if membership was really another form of fundraising. Jones suggested that we might create a newsletter stating our projects and what the board does. Burns said there needs to be a value for people to pay a membership fee. Dimpfl questioned if people that have gone on work trips would really be interested in membership. Demosthenous suggested that we show some pictures of houses in Mississippi that we have worked on to promote interest. Jones moved and Ellison seconded a motion to approve the By-Laws, except for Article 3 and 4. The motion carried. Article 3 and 4 will be postponed and discussed at the November meeting. Matthews asked that the Board also review the Report of the Compliance Committee and be prepared to discuss the report in November.

Dimpfl moved and Parfitt seconded a motion to adjourn the meeting. The motion carried. The meeting adjourned at 4:30pm.

Submitted by Kay Fly, Secretary

**Next meeting: November 17, 2010 at 3:30-4:30 pm in the MacVittie College Union**