

Livingston County Cares Inc. Board of Directors Meeting
MacVittie Board Room, Room 351 (3rd Floor)
Tuesday, January 20, 2015

Approved Minutes

The Board of Directors assembled in the MacVittie Board Room in the College Union on January 20, 2015 at 4:00 pm. The following Board members were present: Tom Matthews, Jon Macko, Erin Bills, Phil Natoli, Tamara Kenney, Brenda Donohue, Karen Bailey, Austin Stone, Diana Castro, Joan Ellison, Eddie Lee, Holly Harvey, David Parfitt, and Daniel Martin.

Approval of the Minutes:

Matthews called the meeting to order. Natoli moved and Bailey seconded a motion to approve the minutes of the October 21, 2014 board meeting. The motion carried.

Chair's Report:

Board members signed a sympathy card to Treasurer Lyle Lehman and his family on the passing of his wife Margaret.

Review of Tax Documents: Board members reviewed the 2013 990-EZ federal tax documents, the Statements of Financial Position June 30, 2014 and 2013 and the Statement of Activities for the Fiscal Year Ending June 30, 2014 prepared by volunteer CPA Julie Matthews.

Matthews reported briefly on the two January 2015 service trips to Biloxi and Staten Island. Both trips were quite successful. Matthews also reported that he reserved three weeks at the Back Bay Mission for January, March and May 2016.
Report of a successful "Tunnels to Towers" Staten Island trip.

General Discussion:

Parfitt reported the airfares for the "Give Kids the World" March 2015 trip were \$581.00 per person. Matthews reported that the March and May airfares to Mississippi were also approaching \$400.00 per person. By consensus, the board expressed interest in further review of future trip expenses, fees, scholarships, and fundraising efforts.

Matthews indicated that the department had to increase recruitment efforts to fill the service trips this year. He also suggested that we may need to move away from promoting Katrina and Sandy recovery service work to service focused on addressing issues of poverty in Mississippi, the poorest state in the country. He invited board members to attend workshops on Friday, April 17 that will be offered by the author of a new book on Generation Z students and how we appeal to their interest in social justice issues.

All members of the board were asked to help recruit volunteers for the March and May service trips.

Parfitt asked if Livingston CARES has fulfilled its mission and ten year commitment to aiding the communities of Biloxi and Harrison County, Mississippi recover from Hurricane Katrina. Board members agreed that we have fulfilled that commitment and that we need to develop a plan for the future of our service trips including the growing need to address issues of poverty in Livingston County.

Action Items:

Harvey moved and Ellison seconded a motion to confirm the results of a unanimous electronic vote that approved the proposed March trip with Lagom Landing to Stony Point and a \$100.00 registration fee. The motion carried.

Natoli moved and Lee seconded a motion to approve the 2013 tax documents for submission to the Internal Revenue Service and to thank Julie Matthews for her volunteer service preparing the documents. The motion carried.

Committee Rosters:

The board reviewed the rosters for Standing and Ad Hoc Committees.

Compliance: Lehman, Kennison, Lee, Ellison

Finance and Audit: Lehman, Macko, Castro

Scholarship: Matthews and Macko

Nominating: Kenney, Natoli, Stone, Bailey, Harvey

Gumbo: Donohue and Baum

Annual Dinner: Stefanese, Martin, Bills

Strategic Planning: Kenney, Harvey, Kallio, Jones, Lee, Parfitt, Bills, Donohue, Martin

Macko moved and Parfitt seconded a motion to approve the committee appointments. The motion passed.

Adjournment:

Motion to adjourn by Bailey, seconded by Donohue. Motion carried. The meeting adjourned at 5:15 pm.

Prepared by Jon Macko, Secretary

Please save the following dates for Livingston CARES meeting and events:

Board Meeting: Wednesday, March 10, 4-5 pm. at MacVittie Board Room

2015 Volunteer and Service Awards Dinner: 6 pm at Big Tree Inn

Gumbo-to-Go Diner: Thursday, April 9 at Central Presbyterian Church all day until 7 pm

Board Meeting & Annual Corporate Meeting & Thank You Dinner: Monday, April 27 at 4 pm at Interfaith Center