

**Livingston CARES Board Meeting
April 25, 2016**

Draft Minutes

Matthews called the April 25th Board Meeting order at 4:15pm. Those in attendance and constituting a quorum were:

Present: Hebel, Ellison, Bailey, Martin, Parfitt, Kennison, Matthews, Yo, Lee, and Donohue

Absent: Kallio, Lehman, Gaylord, Natoli, Kenney, Bills, Harvey, Jones, Gillard, and Morales

Others Present: Rachel Campbell, Hannah Fabiny, Michael Sauter, and Amanda Paratore

Approval of the Minutes: Kennison moved and Martin seconded a motion to approve the March 8th Board Meeting minutes. Hebel and Matthews made a correction on first page to Robert Lupisella's name. The motion was adopted.

Officer Reports: President: Matthews reported that we are required to apply every two years to be considered for SEFA funds so we are approved for another year. United Way charges 15% overhead for SEFA contributions, but the SEFA campaign remains a way to receive money we are not getting elsewhere.

Officer Reports: Secretary: Hebel reported that Gumbo to Go raised \$2,160.

Officer Reports: Finance: Absent.

Celebrating Ten Years of Service of Livingston CARES and Connie Rocko's Visit to

Geneseo: Matthews reported that Connie Rocko visited during GREAT Day. A small group of Board members had dinner with her and presented her with an award to recognize and thank her for the important role she has played in our relationship with Biloxi and Harrison County, Mississippi.

Attached to the minutes is a summary of the HB 1523 bill that is going into effect on July 1, 2016 in Mississippi as well as Back Bay Mission's statement regarding the HB 1523 bill. Matthews was upfront with Connie Rocko that if the HB 1523 bill is not changed or removed, Livingston CARES may not be able to continue service trips to Biloxi. New York Governor Cuomo has banned travel by state employees to Mississippi while using public funds.

Kennison started that the board needs to consider how our decision to try to continue trips to Biloxi or not might affect donors and our relationship with the college. Whatever decision we make, we are making a statement and need to think about what we are saying.

Matthews suggested the possibility of reaching out to alumni of Livingston CARES trips as a way to continue trips without state funding.

Lee suggested we not try to make a decision at this time but continue the conversation as a board and think before we move forward. Kennison also advised asking other SUNY institutions to see if they have any service trips in MS.

Update on Livingston CARES Trips: Matthews reported that the May Biloxi trip is filled with 14 and the May Brooklyn trip has two spaces remaining. The Brooklyn will happen regardless of whether it is completely filled or not.

Update on Give Kids the World Trip: Parfitt reported that it was another great year with Give Kids the World. Updates on the trip are in the annual report.

Strategic Planning Updates: Lee reported that the bylaws are being drafted. This summer, he will continue to review the bylaws, convene conversations, and have the document finished by the first board meeting in the fall.

Report of the Nominating Committee: Bailey reported that Bailey, Kenney, Harvey, and Jones have terms expiring. Jones has stepped down from the board, but Bailey, Kenney, and Harvey wish to continue on the board. Martin, Yo, and Gillard have one-year student terms that will be vacant. Parfitt is also stepping down from the board after seven years as a board member. Bills has been absent from board meetings for at least all of 2015-2016 and may have moved out of town. There is nothing currently in the bylaws to address her absence or create a vacancy.

Yo and Hebel developed a new application process for student board members which proved helpful. From the application, Bailey selected three students to recommend to the board (Amanda Paratore, Rachel Campbell, and Hannah Fabiny) and selected William Blasland and Kathleen O'Brien as student alternates who are welcome to attend board meetings but unable to vote.

Jen Rogalsky, Chair of Geography, is involved with the Ghana project and has been on a Livingston CARES trip. Mike Sauter, adjunct lecturer in philosophy, has been on five CARES trips. Craig Bolesky has been on several Livingston CARES trip and will be going again in May. These three people are interested in serving on the board.

Lee moved and Kennison seconded a motion to vacate Bills' seat on the Board of Directors. The motion was adopted.

Action Items:

Election of Officers and New Board Members: Bailey recommended Mike Sauter, Jen Rogalsky, and Craig Bolesky be elected to the Board of Directors. Mike Sauter will be elected to a 2 year term to fill Parfitt's spot and Jen Rogalsky and Craig Bolesky will be elected to 3 year terms. Bailey moved and Lee seconded motion to approve Sauter, Rogalsky, and Bolesky for seats on the Board of Directors. The motion was approved.

Bailey recommended Amanda Paratore, Rachel Campbell, and Hannah Fabiny as 1-year student board members. Bailey also recommended Gaylord and Morales be re-elected to 1-year student board terms. Bailey moved and Yo seconded motion to approve Paratore, Campbell, Fabiny,

Gaylord, and Morales to 1-year terms as students on the Board of Directors. The motion was adopted.

Bailey recommended William Blasland and Kathleen O'Brien as alternate students welcome to attend board meetings without voting privileges. Kennison moved and Martin seconded a motion to approve Blasland and O'Brien as alternate student members of the Board of Directors. The motion was adopted.

Donohue moved and Yo seconded motion to elect Matthews, Hebel, and Lehman as officers of the Board of Directors.

Humanitarian Awards: Matthews announced the humanitarian awards from 2015-2016 to Neal Brooks, Mitch Gillard, Kathleen Jones, Dan Martin, Dave Parfitt, Brittany Richardson, and Sarah Yo. Bailey moved and Ellison seconded approval of the humanitarian awards. The motion was adopted.

Meeting adjourned at 5:15pm
Drafted by Samantha Hebel, Secretary

Save these dates:

Thursday, September 29: Gumbo to Go, Central Presbyterian Church, 9am-7pm

Tuesday, March 21: Volunteer and Service Awards Dinner, Big Tree Inn, 6pm

Thursday, April 6: Gumbo to Go, Central Presbyterian Church, 9am-7pm

Monday, April 10: Annual Corporate Meeting and Board Meeting, Interfaith Center, 4pm

Monday, April 10: Livingston CARES Annual Thank You Dinner, Interfaith Center, 5:30pm

Committee Assignments: Compliance (Ellison, Lehman, Kennison, Morales, Rogalsky); Finance & Audit (Gaylord, Hebel, Lehman, Matthews); Scholarship & Grants (Hebel & Matthews); Nominations (Bailey, Harvey, Kenney, Natoli, Gaylord); Strategic Planning (Bolesky, Campbell, Donohue, Hebel, Kallio, Lee, Matthews, Sauter); Gumbo (Donohue, Fabiny, Sauter); Annual Dinner (Bills, Hebel, Paratore).