

Livingston County CARES Inc. September 2017 Board of Directors Meeting

MacVittie Board Room, MacVittie College Union, Room 351

Monday January 22, 2018, 4:00 – 5:00 PM

Approved Minutes

Discussion prior to calling meeting to order (no quorum) at 4:00 PM

Member Attendance: Craig Bolesky, Brenda Donohue, Joan Ellison, Garth Freeman, Holly Harvey, Laura Huff, Eddie Lee, Lyle Lehman, Tom Matthews, Alex Mrozek, Druzell Smith

Non-Members present:

Nick Palumbo, Adjunct professor in the Psychology Dept. and Leadership and Service Associate.

Nick will be in an interim position in the Center for Community when Tom when he retires. Nick is working in the Center for Community office during the Spring '18 semester.

David Parfitt, Director of the Teaching and Learning Institute at Geneseo. David is a former LC Board member and coordinates the *Give Kids the World* Service trips to Florida. He has overseen 9 trips. David updated the board on Red Hook, Brooklyn space.

History and background on space:

Greg O'Connell, Geneseo alum, owns a warehouse, donated a classroom space in Red Hook + a 4-bedroom apartment that can house 10 people. There was a Geneseo alum managing the apartment but that person is no longer in the role. Greg wants to see a Geneseo presence in Brooklyn; teaching, service projects, etc. There is a low-income housing project in the area and he is hoping to establish a connection to the people living there and Geneseo. Apartment is not currently furnished.

Discussion:

What is the higher purpose / vision of the space? Are there other ways we can engage and connect as LC with the Red Hook community? Educational / Service trips. Jerry Armor – a collaborator of Greg – know all of the agencies and non-profits in the community and may be able to help connect our students to meaningful service in Red Hook. Can this be a long-term recruitment tool for potential students? What are the other ways the college can use this space: Student teachers at working in the city schools. Service projects (over breaks), summer service. Talk to Jen Rogalsky regarding opportunities.

Quorum reached and meeting called to order Called to order at 4:23

Approval of Minutes from 10/30/17 – Motion made to approve: Donohue, seconded: Freeman, carried

Approval of Minutes from 11/27/17 – Motion made to approve: Freeman, seconded: Lehman – carried. Donahue – abstained.

Officer Reports

President (Matthews) – see below: CARES Trip updates

Secretary (Freeman) – Committee Chairs: Please call a meeting of your committee before the next CARES meeting

Treasurer (Lehman)

Committee Reports

Executive Committee

Governance

Finance: Reviewed Net Asset Analysis as of 12/31/2017

Looking to get a report from Haiti re: pending donations
Money in Sandy relief fund – should take action on those unspent funds

Audit

Events (Gumbo to Go / Annual Dinner)

Scholarship

Membership / Marketing: Need volunteers to table at the Volunteer Fair and Study

Abroad Fair on 2/7 12-4:00. Lee and Lehman volunteered. An email will Students will
table at Volunteer Fair on Wed. Feb 7 12:00 – 4:00 PM in the Union Ballroom

Trips – Updates on 2018 Livingston CARES trips (Matthews / Freeman)

General Updates:

- SA gave \$4,000 to be used to support trips
- Tom will distribute an email with # of spaces available on remaining trips.
- We have an Enterprise account to pay for and facilitate the rental of vehicles
- SUNY has created a task force to provide support to PR. Tom communicated our efforts to Provost and President.
- Tom has put in for 1 week in Biloxi next year (2019). \$200 fee will be paid to secure the space for the trip

Houston, TX - Jan 7-13 (Freeman):

Coordinating agency: Texas Annual Conference of Methodists, Disaster Ministries.

Number of Participants: 13

Leaders: Garth Freeman, Anjoo Sikka. Student Leaders: Dilynn Livesey, Austin Mann

Host facility: Wesley Methodist Church, Beaumont, TX

Service: Worked with one homeowner and his son to remediate flood damage in single story home in Beaumont TX. Guttered rooms and dropped ceilings throughout the home to eliminate mold and water damaged drywall / floors.

Notes: Travel was smooth (though flying out of Buffalo was a little less convenient than Rochester). Service work was very rewarding and meaningful. Facilities on site were good.

Coordination of accommodation and service was good. No site manager for this project.

Tampa FL Jan 7-13 (Harvey):

Coordinating Agency: Florida Annual Conference of Methodists

Number of Participants: 13

Leader: Holly Harvey. Student Leader: Courtney Dunn, Geneseo Alum. Note: Use alumni as a source for leaders)

Host Facility: Methodist church in Largo,

Service Work in Newport Richie, 4 days at one house. Damage was from Hurricane

Hermine, water damage and mold was an issue, did drywall and flooring, blown in insulation, homeowner was appreciative. 2nd house – moved some items, 3rd house redid flooring.

Notes: Really good accommodations. Site managers were great.

8 trips remaining:

Puerto Rico March 10-17– Has been very challenging to coordinate. Cost has become an issue.

Executive Board members decided week of 1/7 to waive the usual trip fee (\$185) for the trips to PR. Three camps are being set up. Running cold water and no electricity.

Registered participants: As of 1/22 nine people signed up

Leader: Betsy Colon SUNY Research foundation, has family in PR.

Participants: Construction manager and his son will be on the March trip

Cost: \$1,000

Consensus met that we should we waive usual \$185 “trip fee” for this and the May PR trip.

Parents will have to sign a form RE: Power of Attorney

Florida March 10-17:

Will continue to work with Methodists
Leader: Nick Palumbo
Trip full?
TX March 10-17
Participants: 3 signed up
Leader found a leader – Bridgette (need last name)
Biloxi, MO March 11-17
Leader: Craig Bolesky
Coordinating Agency: same as previous trips
Brooklyn, NY – March 11-17
Coordinating Agency: Saint Bernard Projects
Participants: 6 signed up currently
Accommodations: Red Hook Space (see above)
Puerto Rico May 13-19:
Leader: Fatima Rodriguez-Johnson will lead
Tampa, FL May 13-19:
No updates
Houston, TX May 13-19
Leader but no registrants

Action Items:

Review and approve Annual 990 Tax Reporting Statement
Motion to approve: Harvey, seconded: Ellison, carried.

Adjournment: 5:15 motion to adjourn: Lehman, seconded: Freeman

Please save the following dates for Livingston CARES Activities

BOARD MEETINGS:

FALL 2017:

~~August 28, 4:00–5:00 PM, MacVittie Board Room (351)~~

~~September 25, 4:00–5:00, MacVittie Board Room (351)~~

~~October 30, 4:00–5:00, MacVittie Board Room (351)~~

~~(November 27 reserved for meeting if needed)~~

SPRING 2018:

January 22, 4:00 - 5:00 MacVittie Board Room (351)

February 26, 4:00 - 5:00 MacVittie Board Room (351)

April 9 - Annual Meeting 4:00 - 5:00, Dinner 5:30 – 7:00

ANNUAL MEETING -

April 9 – 4:00 PM Meeting / Dinner at 5:30 Interfaith Center

GUMBO TO GO

~~FALL – November 2~~

SPRING - April 12

New cooks

UPCOMING EVENTS:

Big Tree Dinner

Annual Meeting / Dinner

Gumbo to Go

COMMITTEE ASSIGNMENTS:

COMMITTEE	CHAIR	MEMBERS
Executive Committee	Matthews	Bailey, Freeman, Lee, Lehman,
Governance	Freeman	Bailey, Lee, Mrozek, Natoli, Rogalsky, Smith
Finance	Lehman	Carrick, Kennison,
Audit	Kenney	Lehman, Sauter, Huff
Events (Gumbo to Go / Annual Dinner)	Donohue	Harvey, Kennison, Smith
Scholarship	Freeman, Matthews	
Membership / Marketing	Lee	Henning, Kallio, O'Brien, Bailey, Ellison, Harvey
Trips	Henning	Harvey, Huff, Lee, Morales, Sauter