

Livingston County CARES Inc. September 2017 Board of Directors Meeting

MacVittie Board Room, MacVittie College Union, Room 351

October 30, 2017 4:00 – 5:00 PM

Approved Minutes

Call to order of Board Meeting

Alex Mrozek, Marie Henning, Eddie Lee, Garth Freeman, Lyle Lehman, Karen, Phil Natoli, Julie Mathews, Brenda Donohue, Laura Huff, Wes Kennison, Kallio,

Tom Called meeting to order – 4:04

Motion to approve the draft minutes of September 25, 2017 Meeting: Bailey, second: Lehman, approved

Officer Reports:

President (Mathews) SEFA campaign – fundraising. LC was highlighted as a top site to donate to Phil Natoli – presented a thank you to thank Julie Mathews with gift certificate.

Secretary (Freeman) – nothing to report

Treasurer (Lehman) – Lyle – presented summary of finances

Discussed what dollar amount should we have in reserve for “rainy day”? Consensus that it should be around \$30,000

Julie Mathews – described statement of Financial Position:

Highlighted contributions and expenditures:

Increase in Net Assets due to Respite Center \$10,000

Monies coming in for Hurricane recovery

Membership payments - still at a loss for membership.

This info will make up the 990

Net Assets - \$63, 873.25

Gordinier Fund – Pat Putnam recipient

Tom addressed payment of dues by Board of directors – to meet Eddie’s challenge

New donors are recognized in the Annual Report

We will have to add the PayPal donations – not currently added

Committee Reports

Executive Committee – nothing to report

Governance - nothing to report

Finance - nothing to report

Audit - nothing to report

Events (Gumbo to Go / Annual Dinner) Brenda: – Schedule created in ½ hour segments – good amount of people signed up. Serving time is ok.

Scholarship - nothing to report

Membership / Marketing - nothing to report

Updates on 2018 Livingston CARES trips (Mathews / Freeman)

Tom will go to meeting to ask Student Government for funds for trips

Instructions for requests for financial assistance on web

Question brought about possibility of round up cost of trips to balance out costs and make it easier to promote. Consensus is to maintain pricing as it is: Deposit + Fees + airfare

Question raised about using fundraising funds to subsidize trips / defray costs. Alumni are interested in going on Trips – maybe they will contribute financially

Airfare has become a large cost for these trips. Flights are all southwest.

We will updating the website for the trips.

LC will have our own account with Enterprise – to get the state rate and for ease of reserving

Trip reg. open for member last Wed. – 6 ppl brought in deposits

Question put to students on board asked if cost was a limiting factor for the trips? Response was most student can afford but they are getting close to a tipping point making them impossible for some students.

Houston:

14 seats on 4 trips: Jan / March

Florida (Tampa)

14 Seats Jan / March

We have until Monday 11/6 to pay deposit for airfare for January trips,

Housing: 6 of the trips are with the Methodists, they are consistent – they ask for a donation of \$10/night.

Puerto Rico:

Not booked yet –lot of interest.

Methodists and Presbyterians have a presence in PR

More research and outreach needed

Will be posting trips to entire college campus tomorrow –

Brooklyn Trip:

Seeking consensus on using some of our donations for Sandy to help cover cost.

Could use either Red Hook location or Staten Island

Biloxi Trip:

Craig Bolesky – leading trip to Biloxi – interest from students.

Cost is estimated at this point

10% off fees –

Question raised about prioritizing and coordinating a large number of trips

Weekend in Rochester:

Lost initial site, but GF will investigate and come up with

Action Items:

Review and approve *Fiscal Sponsorship Policy Guidelines*

Motion to approve by Kallio, Seconded by Natoli, approved

Discussion after vote: Set a policy to be a blanket for each individual arrangement moving forward. Consensus that this policy goes for any arrangement moving forward, not to be applied retroactively.

Lehman – we need to get rid of some of these older funds – clean up accounts

Review and approve *Annual 990 Tax Reporting Statement*

Motion to approve by Wes Kennison, seconded by Natoli 2nd – approved

Motion to adjourn at 5:29 adjourned by Kallio, seconded by Bailey

Please save the following dates for Livingston CARES Activities

BOARD MEETINGS:

FALL 2017:

~~August 28, 4:00 – 5:00 PM, MacVittie Board Room (351)~~

~~September 25, 4:00 – 5:00, MacVittie Board Room (351)~~

October 30, 4:00 - 5:00, MacVittie Board Room (351)

(November 27 reserved for meeting if needed)

SPRING 2018:

Jan. 22, 4:00 - 5:00 MacVittie Board Room (351)

February 26, 4:00 - 5:00 MacVittie Board Room (351)

March 20th – Annual Dinner at Big Tree

April 9 - Board Meeting (Annual Meeting) 4:00 - 5:00

ANNUAL MEETING -

April 9 – 4:00 PM Meeting / Dinner at 5:30 Interfaith Center

GUMBO TO GO

FALL - November 2

SPRING - April 12

UPCOMING EVENTS:

Gumbo To Go

COMMITTEE ASSIGNMENTS:

Committee

Chair

Members

Executive Committee

Matthews

Bailey, Freeman, Lee, Lehman, Sika

Governance

Freeman

Bailey, Lee, Mrozek, Natoli, Rogalsky, Smith

Finance

Lehman

Carrick, Kennison, Paratore

Audit

Kenney

Lehman, Sauter, Huff

Events (Gumbo to Go / Annual
Dinner)

Donohue

Harvey, Kennison, Smith

Scholarship

Freeman, Matthews

Bailey, Ellison, Harvey, Henning, Kallio, O'Brien,
Sika

Membership / Marketing

Lee

Trips

Henning

Harvey, Huff, Lee, Morales, Sauter