

Livingston County CARES Inc. Board of Directors Discussion Meeting  
MacVittie Board Room, MacVittie College Union, Room 351  
November 27, 2017 4:00 – 5:00 PM  
**Approved Minutes**

Call to order of Board Meeting: 4:00 PM Matthews

Attendance: Garth Freeman, Marie Henning, Laura Huff, Eddie Lee, Lyle Lehman, Tom Matthews  
No Quorum reached

Updates on 2018 Livingston CARES trips (Matthews / Freeman)

**JANUARY TRIPS:**

Sun. Jan 7-Sat. Jan 13

**Houston, TX:**

13 volunteers (11 Students, 2 adults – Freeman, Sikka)  
Host Agency: Texas Annual Conference of Methodists. Pyppa is contact – waiting on details.  
(Since meeting a new contact has been identified - Marcus George is contact.)  
Work / accommodations will be within 2 hours of Houston  
Garth Freeman is the Trip Leader

**Tampa, FL:**

14 Volunteers (12 students, 2 adults – Harvey, Stevenson)  
Host agency: Florida Annual Conference of Methodists  
Staying / working near St. Petersburg  
Holly Harvey is Trip Leader

Meeting of both teams this Wed. 11/29 @ 6:30 PM – 7:30 PM

All new students travelling on trips

Not a lot of student “LC members” signed up for trips

Tom updated the LC website with how many spots are still available

Need to identify Student Leaders for trips

Looking for construction experience

**MARCH TRIPS:**

Sun. Mar. 10-Sat. Mar. 16

**Puerto Rico:**

8 people who have paid deposits – looking to get 14 total  
Tom has spoken to a contact in San Juan – need to pin down host  
Working to make that happen

**Brooklyn, NY:**

5 of 7 volunteers signed up  
Host agency is SBP – they will coordinate service work  
Hope is to stay in the Red Hook apartment the is owned by Geneseo – still awaiting details  
Lowmaster is trip leader

**Houston, TX:**

4 volunteers of 7 signed up  
Host agency: Texas Annual Conference of Methodists  
Nick Polumbo will be Trip Leader

**MAY TRIPS:**

Sun. May 13- Sat. May 19

**Houston, TX:**

Working on details – hope to use the same host agency

**Tampa, FL:**

Working on details – hope to use the same host agency

**Biloxi, MO:**

3 of 7 volunteers signed up

They increased the trip fee.

Now they are looking for people with construction experience.

**Puerto Rico:**

7 volunteers have paid deposits

Ron Wahl is interested in this trip – he runs a construction co. and his son is a Geneseo student

**YEAR END TAX DOCUMENTS**

Review of completed Tax documents

Update hours in back section

Made request for some basic editing

Update supplemental form – date (2016)

Fix spelling of Orlando

Thank you to Julie Matthews and Brian Ludemann for working on these documents

ACTION ITEM: Executive Committee approval of documents: Executive Committee member

Lehman made a motion to approve, Freeman seconded. Carried among executive committee members.

A recommendation to approve by full Board will be made at meeting on January 29, 2018.

**REVIEW OF GUMBO TO GO:**

Very successful – amount was good

Recommendations for future events:

We want to continue to sell at the door

Ask them to put on the form approximate time they are picking up

Provide a list of people who you sold your ticket to

Pre-paid tickets must be picked up by 6:00

**DISCUSSION OF MEMBERSHIP CAMPAIGN:**

Need to make a push again in the coming year. Hit faculty and staff. Continuous recruitment in town – posters in business window. Trips / Membership. Ongoing effort.

Use these items to promote: Trips / membership to a humanitarian org. / Gumbo to Go /

Student Gov. next Wednesday – 6:00 meeting.

Tom will contact Supria to request financial support for trips

Eddie asked about online forms for trips – Freeman work on this

Meeting Adjourned: 5:00 PM

**Please save the following dates for Livingston CARES Activities**

**BOARD MEETINGS:**

FALL 2017:

August 28, 4:00—5:00 PM, MacVittie Board Room (351)

September 25, 4:00—5:00, MacVittie Board Room (351)

October 30, 4:00—5:00, MacVittie Board Room (351)

(November 27 reserved for meeting if needed)

**SPRING 2018:**

January 29, 4:00 - 5:00 MacVittie Board Room (351) – rescheduled for 1/22/18

February 26, 4:00 - 5:00 MacVittie Board Room (351)

April 9 - Board Meeting (Annual Meeting) 4:00 - 5:00

**ANNUAL MEETING -**

April 9 – 4:00 PM Meeting / Dinner at 5:30 Interfaith Center

**GUMBO TO GO**

~~FALL – November 2~~

SPRING - April 12

**UPCOMING EVENTS:**

**COMMITTEE ASSIGMENTS:**

**Committee**

Executive Committee

Governance

Finance

Audit

Events (Gumbo to Go / Annual  
Dinner)

Scholarship

Membership / Marketing

Trips

**Chair**

Matthews

Freeman

Lehman

Kenney

Donohue

Lee

Henning

**Members**

Bailey, Freeman, Lee, Lehman, Sika

Bailey, Lee, Mrozek, Natoli, Rogalsky, Smith

Carrick, Kennison, Paratore

Lehman, Sauter, Huff

Harvey, Kennison, Smith

Freeman, Matthews

Bailey, Ellison, Harvey, Henning, Kallio, O'Brien,  
Sika

Harvey, Huff, Lee, Morales, Sauter