



# Parking Ticket Appeal Form

Parking & Transportation Services, 1 College Circle, Schrader Hall Room 19, Geneseo, NY 14454

I, \_\_\_\_\_, request a hearing before the Parking Appeals Adjudicator for the ticket described below:

**Ticket Information:**

Ticket #: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

Offense: \_\_\_\_\_

**Check One:**

Schedule to meet with Adjudicator  
(date & time will be emailed to you)

Submit as written appeal

**Check Affiliation with SUNY Geneseo:**

Faculty/Staff

Visitor/Guest

Resident Student

Contractor

Commuter Student

Vendor

**Appeal Basis** (Attach supporting documentation such as witness statements, photographs, or any other proof that supports your appeal):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please describe what you are seeking by submitting this appeal:**

\_\_\_\_\_  
\_\_\_\_\_

**False or misleading statements or failure to disclose pertinent information will result in denial of appeal. It may also result in the loss of special permit privileges and/or other administrative action.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

PTS/UPD Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Appeal Adjudicator/Board Decision:**

Appeal Granted

**Reason/Comments:**

Appeal Denied

Violation Found –  
Fine Reduced to \$\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adjudicator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payments can be made in person at Schrader 19, online at [geneseo.edu/pts](http://geneseo.edu/pts) or by mail to Parking & Transportation, 1 College Circle, Geneseo, NY 14454.