

STUDENT ASSOCIATION FINANCIAL POLICY CHECKLIST:

WHAT YOU NEED TO BECOME SA FUNDED

Wishing to have your organization become SA funded? Here's how:

Need to:

- Be a registered with the Department of Student Life
- Be recognized by the college for at least 6 months
 - (all SA funded organization memberships must be open to all mandatory activity fee paying students)
- Meet with the Director of Business Affairs and the Director off Programs, Personnel, and Finances to discuss the responsibilities of becoming funded
- Submit a request for a budget to the Executive board
 - (form can be found at www.geneseo.edu/studentassociation under forms & documents, "obtaining funding through the Student Association)
 - Submit your 2 week reading
 - For this you will need:
 - Rationale and overview of your organization
 - Proposed line-itemized budget
 - request cannot exceed \$150
 - Copy of constitution
 - Official college recognition documents
 - List of officers and meeting times/dates

For more information/help please contact sadba@geneseo.edu
