

## IBC Meeting, January 17, 2013

Location: President's Conference Room

Attendees from the committee: Leah Fletcher, Laurie Cooke, Darlene Necaster, Ed Beary, Anne Baldwin, Harold Hoops (acting chair for meeting), Kevin Militello, Eric Helms, Chuck Reyes

Absent: Ming Mei Chang

Call to Order: 10:05AM

Business

### I. Meeting Minutes from Last Meeting

A motion was made to accept the minutes from the last IBC meeting (5/10/2012).

7 yes, 0 no

### II. Discussion of BSC venting and BSC certification

-Harold Hoops discussed the current status of the laminar flow hoods in the ISC. All laminar flow hoods are now in compliance (13 total). The laminar flows hoods were endowed with new Hepa filters as well. There were brief discussions on who is responsible for paying for recertification of the hoods, and if we should recertify hoods that are not being used (in the Animal and Plant Physiology labs). Laurie Cooke mentioned that it is much cheaper to recertify these hoods than "start over" if necessary.

There were no motions made.

### III. Inspection of BL2 laboratories

-Harold Hoops discussed the recent inspection of the BL2 laboratories based on the guidelines already approved. The Pogozeleski BL2 laboratory passed inspection and the Lewis/Militello BL2 laboratory passed inspection.

There were no motions made.

### IV. Laboratory Registration Forms

-The committee analyzed the project registration form from Sid Bosch. There were a lot of small details that the committee recommended changing.

:page 3, change cDNA to genomic DNA

:page 4, change transgene expression in cells to NO, remove E. coli JM109 cells in chart

:page 6, there is no need for sealed centrifuge caps or rotors for BL1 work

:page 6: The list of PPE should also include gloves and goggles

There was a motion to accept the Bosch proposal with the small changes

7 yes, 0 no

-The committee analyzed the project registration form from Kevin Militello. There were a few small details that the committee recommended changing.

:page 4, remove stable selection in eukaryotic cells, and antibiotic selection in the chart

:page 6, employee medical surveillance plan, check N/A box (no box is currently checked)

There was a motion to accept the Militello proposal with the small changes.

6 yes, 0 no, 1 abstain

There was also a brief discussion to combine the Militello BL1 and BL2 proposals into one document for clarity.

There was a motion to combine the Militello proposals.

6 yes, 0 no, 1 abstain

#### V. Short Renewal Forms

-Harold Hoops created a short form for renewals in years 1 and 2 of the proposal. There was a discussion of some of the language in the form (what is a “significant change”) and there was also discussion on some of the safety training on the bottom of the sheet (pulled directly from the laboratory registration form).

A motion was made to accept the short form with the word “significant” removed.

7 yes, 0 no

#### VI. Old Business

Anne Baldwin reminded committee members that she needs an updated CV for the committee. She will look into the terms of the committee appointments (did they happen yet?).

No motions were made.

#### VII. New Business

-There was a brief discussion of the CITI training and who has done it (just Harold Hoops).

-The committee discussed the official starting of the committee and briefly how to deal with committee minutes.

-The committee discussed the use a laminar flow hood in Geology for dust control. The committee suggest the hood is labeled not for biological or chemical containment.

No motions were made.

Meeting Adjourned: 11:15 AM

Minutes by Kevin Militello