

## IBC Meeting, January 15, 2014

Location: Erwin 221D

Attendees from the committee: Leah Fletcher, Laurie Cooke, Darlene Necaster, Ed Beary, Anne Baldwin, Harold Hoops (acting chair for meeting), Kevin Militello, Eric Helms, Chuck Reyes, Ming Mei Chang

Absent: none

Call to Order: 10:02AM

### I. Meeting Minutes from Last Meeting

A motion was made to accept the minutes from the last IBC meeting (1/17/2013).

7 yes, 0 no

### II. Discussion of BSC certification

-Harold Hoops discussed the current status of the laminar flow hoods in the ISC. The two hoods in the BSL-2 areas were inspected in the past week and passed. One of the other nine hoods has been inspected and passed. The other eight hoods need inspection, and this will likely occur in mid-January (during classes). All laminar flow hoods are now on the same schedule and will require certification in January.

There were no motions made.

### III. Inspection of BL2 laboratories

The two BSL-2 rooms, ISC305A (Lewis/Militello) and ISC327 (Pogozelski) were inspected. ISC305A passed inspection and ISC327 passed assuming completion of minor tasks. Harold Hoops will follow up on ISC327. There was also a discussion of how eye wash stations should be maintained. Laurie Cooke says the simplest thing to do is run them a bit every week to run water through the system, and log the date in a chart in the laboratory. There was also a discussion of what custodians are and are not doing in the BSL-2 rooms.

There were no motions made.

### IV. Laboratory Registration Forms

-The committee analyzed the project registration forms for numerous faculty projects.

Jennifer Apple

**There was a motion to accept the Apple proposal. 8 yes, 0 no**

Kevin Militello

**There was a motion to accept the Militello proposal contingent on updating the BSL-2 hood certification date. 7 yes, 0 no**

Ming Mei Chang

**There was a motion to accept the Chang proposal contingent on checking the not applicable box on page 5 of the project registration form for Employee Medical Surveillance (Section IV). 7 yes, 0 no**

Janice Lovett

**There was a motion to accept the Lovett proposal. 7 yes, 0 no**

Robert Simon

**There was a motion to accept the Simon proposal contingent on converting his research laboratory to BSL-2 and passing the inspection. Growth and centrifugation issues were discussed. 7 yes, 0 no**

Elizabeth Hutchison

**There was a motion to accept the Hutchison proposal contingent on small changes (list commons rooms used, list time for bleaching cultures, and clicking boxes for eukaryotic antibiotics and selection-pages 3 and 4). 8 yes, 0 no**

Travis Bailey

**There was a motion to accept the Bailey proposal contingent on small changes (changing 5% bleach to 10% bleach for 1 hour, clarification of need for surgical mask and NO respirator). Harold Hoops will investigate the mask issue. 8 yes, 0 no**

Wendy Pogozelski

**There was a motion to accept the Pogozelski short proposal form. 8 yes, 0 no**

Sid Bosch

**There was a motion to accept the Bosch short proposal form. 8 yes, 0 no**

Jani Lewis

**There was a motion to accept the Lewis short proposal form. 8 yes, 0 no**

#### VI. Misc. Topics

Anne Baldwin indicated that she is not receiving IBC emails.

**There was a motion to change the project registration form. The motion was to delete the N/A box in the centrifugation section (V), as it is confusing. 8 yes, 0 no**

There was a discussion regarding the role of the IBC and if the IBC should monitor faculty training of students in BSL-2 laboratories. Since the laboratory inspection form has faculty sign

off that students are properly trained, the general consensus that was change was not needed. No motions were made.

**There was a motion to allow the chair, Harold Hoops to modify the short form. He will add a box that indicates that there are no major changes in experimental approach (faculty are not answering the question). This in is Section V on page 6. 8 yes, 0 no**

Meeting Adjourned: 11:38 AM

Minutes by Kevin Militello