Student Association & Geneseo Foundation TRAC Grant

INDIVIDUAL RESEARCH/CREATIVITY GRANT Application Submit as PDF

 (rev. May 8, 2023)

SECTION 1 • SUBMISSION INFORMATION

####

#### Name

Title of Project

# Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Sponsor

Amount of Support Requested $\_\_\_\_\_\_\_\_\_\_\_ Overall GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ($600 maximum) (2.0 minimum overall required)

Type of request: \_\_\_\_\_Research \_\_\_\_\_Creative

**SECTION 2 • INDIVIDUAL RESEARCH/CREATIVE GRANT BUDGET**

Equipment - ***current* *price quote including S & H****, explanation of equipment, what it is used for, and appropriate shipping and handling costs. Demonstrate that equipment is not otherwise available, integral to the research, too inaccessible to borrow and would enhance student academic pursuits beyond your project*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Explanation** | **Description** | **Total** |
|  |  |   | $ |
|  |   |  | $ |
|  |  |  | $ |
|  |   |  | $ |
|  |  |  | $ |
|  | TOTAL |  | $ |

**If you are traveling to do research, use the following:**

**Lodging Calculation:**

You will be reimbursed for lodging at the lesser amount (actual cost versus $70 per night.) To calculate the actual cost, use the formula below:

|  |  |  |  |
| --- | --- | --- | --- |
| Total room cost per night: $\_\_\_\_\_ | ÷ | \_\_\_\_\_# of students sharing room | $\_\_\_\_\_ Cost per student per night |
| If the actual cost is less than $70, use in budget to calculate total lodging. If this amount is more than $70, use $70 in budget to calculate total lodging. |

**Meal Calculation:**

|  |  |  |  |
| --- | --- | --- | --- |
| \_\_\_\_# breakfast x $7= \_\_\_\_\_  | \_\_\_\_# lunches x $9=\_\_\_\_\_ | \_\_\_\_# dinner x $15=\_\_\_\_\_ | Total:\_\_\_\_\_\_\_\_\_\_ |

Mileage Calculation: $0.45 per mile x total number of miles traveled

**FACULTY SUPPORT LETTER**

Download faculty support letter form at <https://go.geneseo.edu/TRACfac>. Follow instructions on form for entering your name, saving the document and forwarding to your faculty sponsor.Section 3 • RATIONALE – 3-5 pages (for specific/required information see website)

Section 4 • SUpporting documentation

* Examples of research "tools"
* Verification of your ability to do the research
* Equipment - *explanation of equipment, demonstrate that equipment is not otherwise available, integral to the research, too inaccessible to borrow and would enhance student academic pursuits beyond your project*
* References