

Mandatory Child Sexual Abuse Reporting & Prevention Policy

Approved By: Cabinet
Effective Date: July 15, 2013

Category: Human Resources
Contact: Human Resources
(585) 245-5616

POLICY

Consistent with the provisions and applicable definitions of New York State Penal Law Articles 130, 260 and 263, and the *SUNY Policies of the Board of Trustees*, any employee, student or volunteer for the State University of New York College at Geneseo ("Geneseo") who witnesses or have reasonable cause to suspect any sexual abuse of a child (defined as a person under the age of 17) occurring on college property or while off campus during official college business or college-sponsored events shall immediately report such conduct to the Geneseo University Police Department. Such report should include the name of the alleged victim and alleged assailant (if known), other identifying information about the alleged victim and alleged assailant, the location of the activity and the nature of the activity.

Upon receiving such a report, the Chief of the Geneseo University Police Department ("Chief") shall immediately notify Geneseo's President, the Provost, the Vice President of Administration and Finance and the Vice President for Student and Campus Life. Additionally, the Chief shall notify the Commissioner of the SUNY University Police ("Commissioner") of any such report. The Commissioner shall promptly report such incidents to the Chancellor of the State University of New York for periodic reporting to the SUNY Board of Trustees.

In furtherance to this policy, Geneseo shall, on an annual basis notify all college employees of the existence of this policy, and train employees on the provisions of this policy and the attendant reporting obligations.

Any employee found in violation of the provisions of this policy shall be subject to discipline up to termination of his/her employment, consistent with the terms and conditions of the applicable collective bargaining agreement, if any, as well as subject to any applicable criminal prosecution.

Nothing contained in this policy precludes mandated reporters from completing their obligation to report suspected child sexual abuse.

No Retaliation Clause

Retaliation against a person acting in good faith, in accordance with this policy, who reports an incident or suspicion of child sexual abuse, is strictly prohibited.

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SUNY Geneseo will take appropriate formal disciplinary action, which can include penalties up to, and including termination of employment in accordance with existing collective bargaining unit agreements for those found responsible for retaliatory action.

PROCEDURES**Reporting Procedures**

1. Employees, students or volunteers who witness or has a reasonable cause to suspect any sexual abuse of a child occurring on college property or while off campus during official college business or a college sponsored event, shall report the incident immediately to the Geneseo University Police Department at 585-245-5222.
2. The report to the Geneseo University Police Department should include the names of the victim and assailant (if known), other identifying information about the victim and assailant, the location of the activity, and the nature of the activity.
3. Upon receiving such a report, along with initiating its standard investigatory procedures and notifications to other campus offices (see above), the Chief of the Geneseo University Police Department shall promptly notify the Commissioner of University Police at SUNY System Administration, who shall report such incidents to the Chancellor for periodic reporting to the Board of Trustees.