

SUMMER 2017



Arboretum Operations Assistants Needed

The Roemer Arboretum seeks at least two SUNY Geneseo students to fill part-time positions for the summer of 2017. This position requires self-motivated individuals who will report to Dr. Jenny Apple, Chair of the Arboretum Advisory Board. We seek individuals who have relevant experience and/or are interested in gardening, ecological restoration, environmental education, plant identification, ecological monitoring, or GIS mapping. The work can be highly physical at times and the applicant must be willing to work outdoors during hot days and face exposure to poison ivy, ticks, and biting insects. It will involve maintenance/improvement of Arboretum plantings and grounds including tasks like weeding, mulching, invasive species removal, and planting native species. There will be opportunities for creative input and it is likely this position will contribute to aspects of the research, conservation, and education missions of the Arboretum. The job hours are somewhat flexible (e.g., to accommodate a student taking summer courses). The work would be concentrated in the first half of the summer, not likely to go beyond mid-July.

APPLICATION PROCESS: As an **email attachment** to Dr. Jenny Apple (applej@geneseo.edu), provide a **resume** that highlights relevant experience, skills, and coursework and includes the names and contact information for **two, preferably relevant, references** (should include one faculty member; provide email and phone numbers). You must also provide a **written statement** that explains what *contributions* you can make to the Arboretum based on your experience and interests and *why* you are interested in this position. Also include in your statement the following information (1) time conflicts you will have to work around to meet the obligations of this job (e.g., times that you'll be in a summer class, another job, other time commitments), and (2) the dates during the summer that you will be available to work.

Direct any questions to Dr. Apple (ISC 258, applej@geneseo.edu). You can download this application information from www.geneseo.edu/applej.

Starting date: Ideally around May 15, 2017, but dates can be somewhat flexible. Pay: \$11.00/hour. Total potential period of employment is the equivalent of 8 weeks at 20 hours/week until \approx mid-July. More hours may be possible, but not guaranteed, and are contingent on performance and need. SUNY is an Affirmative Action/Equal Opportunity Employer. Minorities and women are strongly urged to apply.

DEADLINE FOR APPLICATION:
Friday, March 24, 5:00 PM