

**Name**

Address – Email – Phone – [LinkedIn Profile](#)

## EDUCATION

**State University of New York at Geneseo**, Geneseo, NY  
School of Business, NY-AACSB Accreditation  
Bachelor of Science in Business Administration  
GPA: 3.64

Expected May 2019

## RELEVANT EXPERIENCE

**Stone Consulting Firm**, Rochester, NY  
Investment Analyst

August 2018 – Present

- Provide advisory services to companies and organizations to guide them in making decisions on mergers and acquisitions, stocks and bonds, and other financial opportunities
- Assess business strategies of clients, including analysis of working capital, process workflows, and financial inefficiency and new business opportunities
- Manage an M&A model to analyze best and worst case scenarios used by senior bankers to negotiate a 5-10 % lower price for clients

**Wells, Miller and Kern Company**, New York, NY  
Senior Investment Advisor Intern

June 2018 – August 2018

- Sustained business unit functions by defining goals and exploring growth opportunities
- Constructed profit and loss statements for specific clients
- Assessed potential for company mergers based on balance sheet strengths
- Conducted internal and external analysis of companies through research reports

**Johnson Corporation**, Syracuse, NY  
Assistant Sales Manager

June 2017 – August 2017

- Coordinated the sales forecasting, planning, and budgeting processes used by all computer stores in the Syracuse area and ensured that quality and effective sales processes were implemented
- Exceeded annual sales goals by 6% in 2004, 11% in 2005, and 13% in 2006
- Analyzed and discussed monthly sales reports and recommendations during the monthly Board of Directors meeting

## ADDITIONAL EXPERIENCE

**Department of Career Development**, SUNY Geneseo, Geneseo, NY  
Career Mentor

August 2015 - May 2016

- Met with students on a one-on-one basis to discuss internship and job opportunities
- Reviewed resumes and cover letters during daily drop-in hours

## COMMUNITY INVOLVEMENT

**Marketing Club**, Geneseo, NY  
Treasurer

September 2016 – Present

**SHRM (Society for Human Resource Management)**, Geneseo, NY  
Member

September 2016 – Present

**Campus Auxiliary Services (CAS)**, Geneseo, NY  
Strategic Initiatives and Special Projects Intern; FLO Database Analyst

May 2016 – May 2017

**Honors:** Golden Key International Honor Society; Phi Eta Sigma (National Academic Honor Society)

**Skills:** QuickBooks, Adobe Macromedia Dreamweaver

**Languages:** French (Fluent), Spanish (Proficient)