Appendix A

Weekly Fire Code Review



Contractor:

Location(s):

Contractor Fire Prevention Program Superintendent:

Campus Fire Prevention Program Manager: Code Enforcement Official (CEO):

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| --- | --- | --- | --- | --- |
| **#** | ***All bracketed references are from* NFPA 241*, Standard for Safeguarding Construction, Alteration,******and Demolition Operations, unless otherwise noted. This is not a complete list of requirements.*** | **YES** | **NO** | **N/A** |
| 1 | **Temporary Separation Walls** {8.6.2}: Is there adequate separation between the work area and the rest of the building (One hour separation walls and 45 min opening protectives are often required by 8.6.2)? |  |  |  |
| 2 | **Temporary Enclosures** {4.3.1}: Are all panels, tarps, plastic sheeting, etc. flame retardant? |  |  |  |
| 3 | **Impairments** {FCNYS Section Chapter 9}: |  |
|  Have paths of egress from occupied areas been maintained? |  |  |  |
| If fire alarm/detection systems in occupied areas have been temporarily impaired. Has the CampusFire Prevention Program Manager approved the impairments/restrictions? {FCNYS Section 901} |  |  |  |
| 4 | **Fire Extinguishers** {4.3.4}: |  |
|  Are appropriate fire extinguishers readily available, with a maximum travel distance of 50 feet? |  |  |  |
|  Have fire extinguishers been provided within temporary enclosures? |  |  |  |
| 5 | **Internal Combustion Devices** {4.4}: |  |
| Are all internal combustion devices, where required, exhausted outside, with a least 9 inchesbetween exhaust and combustible materials? |  |  |  |
|  Is refueling only done on cool engines? |  |  |  |
| 6 | **Temporary Heating** {5.2}: Is temporary heating equipment listed and being used according to the manufacturer's requirements? |  |  |  |
| 7 | **Hot Work Programs** {5.1}: |  |
|  Is there a current permit for ongoing operations? |  |  |  |
|  Are all precautions required by the permit in place? |  |  |  |
|  Is there a dedicated fire watch? |  |  |  |
| Does the fire watch extend after the completion for work (e.g., minimum of 30 min. in general or 2 hrs for roofs)? |  |  |  |
| 8 | **Waste** {5.4}: Are accumulations of waste materials, dust, and debris removed at the end ofeach shift (or more frequently as needed)? |  |  |  |
| Are materials subject to spontaneous ignition (e.g., oily rags) stored in listed disposalcontainers? |  |  |  |
| 9 | **Trash Chutes** {5.4}: Are trash chutes non-combustible, or provided with sprinkler protection? |  |  |  |
| 10 | **Flammable/Combustible Liquids** {5.5}: Are flammable/combustible liquids in proper containers and is there less than a total of 60 gallons inside and within 50 feet of the structure? |  |  |  |
| 11 | **Compressed Gases** { FCNYS Chapter 58}: Are compressed gases properly stored and being used? |  |  |  |



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***and Demolition Operations, unless otherwise noted. This is not a completed list of requirements.***

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| --- | --- | --- |
| 12 | **Electrical** {6.1}: |  |
|  Are extension cords rated and free from damage? |  |  |  |
| Do all branch circuits originate in approved power outlets or panel boards with over-current protection? |  |  |  |
|  Are all circuits grounded? |  |  |  |
| 13 | **Lighting** {6.1.3}: |  |
|  Do all temporary lights have guards? |  |  |  |
|  Are lights only suspended by their cords when designated to be so suspended? |  |  |  |
|  Are they fastened securely, if necessary, to prevent ignition of combustible materials? |  |  |  |
| 14 | **Fire Safety Plan** {7.1}: Has a fire safety plan been established and has a Fire Prevention Program Superintendent been designated? |  |  |  |
| 15 | **Fire Alarms {7.4}:** |  |
|  Is there a readily available pull box for fire alarms? |  |  |  |
|  If a telephone is used, are instructions clearly posted? |  |  |  |
| 16 | **Command Post/Evac Area {7.5}** |  |
| Is there a designated command post provided with plans, emergency info., keys, communication, and other equipment as needed? |  |  |  |
|  Is there a clear post-evacuation muster location? |  |  |  |
| 17 | **Fire Access** {7.5}: |  |
|  Are pre-approved fire department access routes being maintained? |  |  |  |
|  Is there clear access to hydrants, standpipe and fire department connections? |  |  |  |
| 18 | **Standpipes** {7.6, 8.7.4}: Are standpipes ready for use, and remain within one floor of the top-level during construction/demolition? |  |  |  |
| 19 | **Egress** {7.8}: Is the means of egress acceptable (e.g. properly marked, clear, safe, lighted)? |  |  |  |
| 20 | **Sprinkler** {8.7.3}: |  |
|  Is the sprinkler in place as soon as practicable following construction? |  |  |  |
|  Are sprinkler valves checked at the end of each shift? |  |  |  |
| 21 | **Fire Cutoffs** {8.6.1}: |  |
| Are fire walls and exit stairwells, where required for the completed building, givenconstruction priority for installation? |  |  |  |
|  Are fire doors installed as soon as practicable? |  |  |  |
| 22 | **Stairs** {7.5.6}: Is a stairwell provided for the building? |  |  |  |
| Is the stairwell extended upward as each floor is installed in new construction andmaintained for each floor still remaining in demolition? |  |  |  |
|  Is it lighted? |  |  |  |
|  Is it enclosed when the building exterior walls are in place? |  |  |  |
|  Is signage provided indicating floor level, stair designation, and exit path directions? |  |  |  |
|  Are extinguishers provided at each floor? |  |  |  |
| 23 | **Impairments to fire protection systems or fire alarm, detection or communication****systems {7.2.4.6}:** |  |
| Are temporary impairments of all fire protection devices and alarm/detection systemsimmediately removed upon completion of work in the area and at the end of each shift? |  |  |  |
| Is there an impairment coordinator? |  |  |  |
| Number of Violations: |  |

Notes:

**Completed Report Submission Information:**

Distribution: Contractor, Campus, CEO, Project File

Submitted to:

Submission Date:

Reviewer: Date of Review: