

Name

Address – Email – Phone – [LinkedIn Profile](#)

EDUCATION

State University of New York at Geneseo, Geneseo, NY Expected: May 2018
Bachelor of Arts in Political Science (GPA: 3.54)
Minor: Public Administration

Study Abroad: Barcelona, Spain Fall 2015

RELATED WORK EXPERIENCE

Johnson Law Firm, LLC, Rochester, NY June 2017-August 2017
Legal Intern

- Restructured and updated a database of all non-solicit clauses contained in sponsorship, software, and license agreements
- Participated in negotiation meetings for sponsorships with non-profit organizations and retail software usage agreements
- Reviewed and summarized music licensing agreements for songs used in advertisements on e-commerce sites
- Worked with senior management on various issues including Vice President, Associate General Counsel of Employment regarding non-solicit clauses and Vice President, Assistant General Counsel of IP regarding license agreements and clearances

NYS Division of Human Rights, Rochester, NY January 2017-May 2017
Human Rights Intern

- Interviewed clients during the intake process and documented the information provided
- Researched anti-discrimination law and conducted data analysis on related cases
- Drafted investigation reports and reviewed legal documents

ADDITIONAL EXPERIENCE

Political Affairs Club, SUNY Geneseo, Geneseo NY August 2016-Present
Treasurer

- Prepare and manage the club's budget each semester
- Create a fundraiser for the annual Washington DC trip

Department of History, SUNY Geneseo, Geneseo, NY September 2016-May 2017
Teaching Assistant (American Politics, PLSC 110)

- Assisted the professor with grading student's assignments
- Facilitated review sessions for the midterm and final exam each semester
- Held office hours once a week to provide one-on-one help to students

Skills: Microsoft Word, PowerPoint, Excel, Adobe Photoshop

Language: Spanish (Proficient)