



Effective Date: January 1, 2012

Category: Human Resources

Contact: Human Resources
(585) 245-5616

POLICY

In accordance with Section 202-j of the New York State Labor Law, the State University of New York at Geneseo shall provide employees with the following options for the purpose of blood donation:

All employees are entitled to either:

(a) One three-hour unpaid leave of absence per calendar year to donate blood at an off-premise location

OR

(b) Paid leave two times per year to donate blood at a blood drive at the employer's place of business or at a time and place set by the employer.

PROCEDURES

Employees are required to give reasonable notice of the need for leave for this purpose; the amount of notice required may vary depending on the circumstances. If the donation is made at an off-premises location, employees may also be required to furnish the employer with documentation of the donation.

All questions regarding leave for blood donation should be directed to Human Resources at 245-5616.