

IBC Meeting, January 11, 2018

Location: Erwin 206, then moved to Anne Baldwin's office (Erwin 202B)

Attendees from the committee: Harold Hoops (acting chair for meeting), Kevin Militello (minutes), Eric Helms, Darlene Necaster, Ed Beary, Mark Grovanz (outside member), Laurie Cook (outside member via phone)

Absent/excused: Ming-Mei Chang, Anne Baldwin, Chuck Reyes,

Call to Order: 2:34 PM

I. Meeting Minutes from Last Meeting

**A motion was made to accept the minutes from the last IBC meeting (1/24/2017).
6 yes, 0 no**

II. Report on the status of the biological safety cabinets (BSC) certifications

Harold Hoops gave an update on the current state of our laminar flow hoods and a challenge from last year. All ventilated hoods are hooked up to exhaust fan 2. The exhaust fan was shutting off at 5 PM in the past. Maintenance has now set exhaust fan 2 to be active all of the time. The problem is solved.

All BSCs were adjusted if necessary, inspected and passed Jan 9 and 10, 2018.

III. Report on the BSL-2 inspections.

Harold Hoops and Ed Beary have finished the yearly inspection of the Biology BSL-2 facility (ISC305a) and it passed. They have carried out the physical lab portion of the inspection of the Chemistry BSL-2 (ISC327b), but have not yet finished the interview of the PI (Dr. Pogozelski). It is anticipated this will be finished within a week or so.

There were no motions made.

III. Laboratory Registration Forms

The committee analyzed the project registration forms for numerous faculty projects.

Seven short forms were evaluated (Apple, Bailey, Bosch, Militello, McPherson, Militello, Reinhardt).

There was a motion to accept all short forms continent on providing a signature and the correct date (Apple).

6 yes, 0 no

Two long forms were evaluated (see below).

Jani Lewis

There was a motion to accept the Lewis proposal contingent on the changes below (long form).

6 yes, 0 no

Lewis changes

- page 1, change alternative contact
- page 2, should indicate prior approval
- page 5, check hepB vaccine box
- page 3, identify nature of cDNAs used
- page 6, add date of hood certification
- page 6, add mechanism for aerosol control
- page 5, is the cell line BSL-1 or BSL-2?

Wendy Pogozelski

There was a motion to accept the Pogozelski proposal (long form) contingent on the changes below.

6 yes, 0 no

Pogozelski changes

- page 1, need alternative contact
- page 5, section IV surveillance missing
- page 7, Virex 256 spelling issue, dilutions should be specified
- page 6, aerosols yes and no boxes are checked, need to indicate mechanism for aerosol control
- page 5, more information on the nature of the cell lines is necessary

Note: All project registration forms need signatures and Harold will collect revised, signed forms in the near future.

IV. Committee Composition

Dr. Chang was not present at the meeting due to illness. The committee discussed if a new member should be added as her replacement. After a brief discussion, two names came up; Dr. Vince Markowski and Dr. Travis Bailey. Harold Hoops will contact Dr. Markowski about a potential interest in joining the committee.

No motions were made.

Meeting Adjourned: 3:00 PM

Minutes by Kevin Militello